

**Somerset Township**  
12715 E. Chicago Road, P.O. Box 69  
Somerset Center, Michigan 49282-0069  
(517) 688-9223

**Board of Trustees Regular Meeting  
Agenda (Draft)-MAY 15<sup>th</sup>, 2025  
REVISED AS OF MAY 14<sup>th</sup>, 2025**

**1. CALL TO ORDER (7:00) PM**

**2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**3. ROLL CALL of Board Members**

- Supervisor – Tim Shaw
- Treasurer – Jan O'Shaughnessey
- Trustee – Steve Meckley
- Trustee – David Pumfrey
- Clerk – Sharon Uyttenhove

**4. ADDITIONS OR CORRECTIONS TO AGENDA**

**5. SUPERVISOR COMMENTS**

**6. PUBLIC COMMENT (3-minute time limit)**

**7. ATTORNEY- CLIENT (Fred Lucas) CLOSED SESSION**

**8. REPORTS**

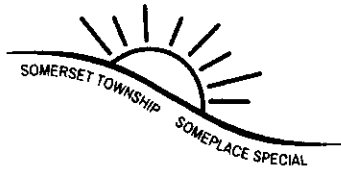
- a) Fire and Rescue – Chief Scott Friess
- b) Treasurer – Jan O'Shaughnessey
- c) Police – Chief John Gessner
- d) Parks and Rec. – Dan Monahan
- e) JCB – Secretary Delores Smith-Post
- f) Supervisor – Tim Shaw
- g) Assessor – Tim Shaw
- h) Zoning – Administrator Tom Weidner
- i) County Commissioner – Brent Leininger
- j) Hillsdale County Road Commission – Mark Kline
- k) Planning Commission – N. Carolan
- l) Revenue and Expenditures - Clerk Sharon Uyttenhove

**9. FINANCES**

- a) April 2025 bills and payroll through May 15<sup>th</sup>, 2025 as prepared by Deputy Clerk Barb Vozenilek

**10. CONSENT AGENDA**

- a) Approve minutes for April 17<sup>th</sup>, 2025, Regular Board Meeting
- b) Approve closed session minutes for April 17<sup>th</sup>, 2025 Regular Board Meeting
- c) Accept Resignation of Keegan McKenna from Police Department effective May 5<sup>th</sup>, 2025
- d) Approval of sale to Vicky Morris in Jerome Cemetery Lot 205 Spaces 1 & 2 Section A



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**11. UNFINISHED BUSINESS**

- a) Invoice Cloud Early Termination Agreement
- b) FOIA Procedure to be completed by the next meeting
- c) Solar Energy Project
- d) Quarterly Pay for Fire Department
- e) Fire Department and EMS Discipline Policy#110.25

**12. NEW BUSINESS**

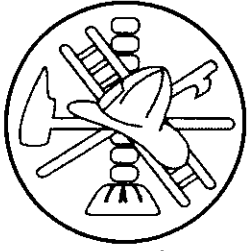
- a) Budget 2025-2026 DRAFT
- b) Estimate from Computer Ties for Multi factor authentication service for additional verification s
- c) Reviewing Somerset Township fees /possible increase for Cemetery, Building, Zoning, etc.
- d) Approval of having 2 Township Clean up dates first Saturday in May and first Saturday in October each year
- e) Need to get estimates for Jerome Cemetery to have trees trimming done.
- f) Board Members Roles and Responsibilities
- g) Underground Storage Tank Agreement
- h) McCourtie Park Bridge Restorations

**13. PUBLIC COMMENT (3-minute time limit)**

**14. BOARD COMMENT**

**15. ANNOUNCEMENTS**

- Township Office closed Memorial Day, Monday May 26, 2025
- Music in the Park-Free live music featuring Storm Bandits, Friday May 23, 6-9pm at the pavilion.
- Reminder that Flowers are to be removed from Cemetery Sites for Winter by April 1<sup>st</sup> and October 1<sup>st</sup> for Summer.
- Planning Commission meeting rescheduled for Tuesday, May 20 at 7pm.
- Next Board Meeting is Thursday, June 19<sup>th</sup> 2025, at 7:00 PM in the Somerset Center Community Room



# Somerst Township

## Fire Department & Rescue

12715 E. Chicago, Box 69  
Somerst Center, MI 49282  
517-688-4406



Scott A. Friess  
Fire Chief/EMT

Richard W. Sleeman Jr  
Asst. Chief/EMT

The Somerst Township Fire and EMS had 74 calls for the month of April for a total of 386 calls which is an increase of 92 calls compared to last year. There were 63 Medical Emergencies, 8 Fires, 3 Vehicle Accidents. 293.7 gal of Diesel and 133.8 gal of gas. April Charges - \$50,953.45, April Credits - \$26,124.50. Total Credits from July 1, 2025 thru April 30, 2025 - \$210,650.62.

Date	Medical/Fire	# Personnel	Trucks	Total Time
4/1/2025	Fire/house assist Addison	7	2	20 min
4/1/2025	Medical/assist REU	2	1	1 hr 45 min
4/2/2025	Medical	2	1	2 hrs
4/2/2025	Medical	2	1	1 hr 45 min
4/2/2025	Fire/wires	2	1	20 min
4/3/2025	Medical/assist JCA	2	1	20 min
4/3/2025	Medical	4	2	2 hrs
4/4/2025	Medical	2	1	2 hrs
4/5/2025	Medical	2	1	30 min
4/5/2025	Medical/assist JCA	2	1	2 hrs
4/5/2025	Medical/assist REU	2	1	20 min
4/5/2025	Medical/assist JCA	2	1	1 hr 45 min
4/6/2025	Vehicle Accident/assist JCA	2	1	20 min
4/6/2025	Medical	2	1	1 ½ hrs
4/6/2025	Medical/assist JCA	2	1	1 ½ hrs
4/8/2025	Medical	2	1	1 ½ hrs
4/8/2025	Fire/house assist North Adams	7	2	3 hrs
4/8/2025	Medical/assist JCA	2	1	1 hr 45 min
4/8/2025	Medical/transfer	2	1	5 ½ hrs
4/9/2025	Fire/odor investigation	2	1	1 hr 20 min
4/9/2025	Medical/assist JCA	2	1	2 hrs
4/11/2025	Medical/transfer	2	1	2 ½ hrs
4/11/2025	Medical	2	1	1 hr 20 min
4/12/2025	Medical/assist REU	2	1	20 min
4/12/2025	Medical	2	1	1 hr 20 min
4/13/2025	Medical	2	1	1 hr 45 min
4/13/2025	Vehicle Accident	3	2	20 min
4/14/2025	Medical	2	1	2 hrs
4/14/2025	Medical	2	1	1 hr 20 min
4/14/2025	Medical/assist JCA	2	1	1 hr 45 min
4/14/2025	Medical	2	1	30 min
4/14/2025	Fire/illegal burn	2	1	20 min
4/15/2025	Medical	4	2	1 ½ hrs
4/15/2025	Medical/assist REU	2	1	30 min

4/15/2025	Medical/transfer	2	1	2 hrs 20 min
4/16/2025	Medical	2	1	1 hr 45 min
4/16/2025	Medical	2	1	1 ½ hrs
4/16/2025	Fire/illegal burn	2	1	20 min
4/17/2025	Medical/assist JCA	2	1	1 hr 20 min
4/17/2025	Medical	2	1	1 ½ hrs
4/17/2025	Vehicle Accident	3	2	20 min
4/18/2025	Medical	2	1	20 min
4/18/2025	Fire/grass	10	4	2 hrs 20 min
4/18/2025	Medical	2	1	1 hr 45 min
4/18/2025	Medical/assist JCA	2	1	20 min
4/18/2025	Medical	4	2	1 hr 20 min
4/19/2025	Medical/assist JCA	2	1	20 min
4/19/2025	Medical	2	1	20 min
4/20/2025	Medical	2	1	1 hr 20 min
4/20/2025	Medical/assist JCA	2	1	20 min
4/20/2025	Medical	4	2	30 min
4/20/2025	Medical/assist JCA	2	1	1 ½ hrs
4/21/2025	Medical	4	2	1 hr
4/21/2025	Medical/transfer	2	1	2 ½ hrs
4/22/2025	Medical	2	1	1 ½ hrs
4/23/2025	Medical/assist Addison	2	1	1 ½ hrs
4/23/2025	Medical	4	2	1 hr 45 min
4/24/2025	Medical	4	2	1 hr 45 min
4/24/2025	Medical	4	2	1 ½ hrs
4/24/2025	Medical/assist JCA	2	1	1 ½ hrs
4/24/2025	Medical	2	1	1 hr 20 min
4/24/2025	Medical	2	1	1 hr
4/24/2025	Medical	2	1	20 min
4/24/2025	Medical/assist Addison	2	1	1 ½ hrs
4/25/2025	Medical	2	1	1 hr 45 min
4/25/2025	Medical/assist REU	2	1	2 hrs
4/27/2025	Medical	4	2	20 min
4/28/2025	Medical	2	1	2 hrs
4/28/2025	Medical/assist JCA	2	1	30 min
4/28/2025	Medical/assist JCA	2	1	20 min
4/28/2025	Medical/assist Addison	2	1	1 ½ hrs
4/29/2025	Medical	2	1	30 min
4/29/2025	Medical/assist REU	2	1	20 min
4/30/2025	Fire/alarm	2	1	45 min

**Township of Somerset  
Treasurer Report  
Fund Balance Summary  
4/30/2025**

**Checking**

Roads	\$328.04
General Disbursement	\$130,206.85

**Saving**

ICS	\$677,262.48
Michigan Class	\$491,299.12
Medicare Fire	\$76,508.00

**Certificate of Deposits**

Multi-Bank Securities	\$298,647
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**Township Fund Balance**      **\$1,674,250.99**

**Tax Accounts**

Checking	-\$2,132.70	*Settlement Review
Savings	\$499.24	

**All Fund Balance**      **\$1,672,617.53**

Michigan Class	
General Fund	\$363,172.51
Parks & Recreation	\$63,878.20
Fire Fund	\$31,086.06
Police Fund	\$1,008.94
Capital Improvement	\$30,617.11
Road Services	\$808.40
Cemetery	\$727.90
Total	\$491,299.12

MBS Certificates of Deposit			
Bank	Interest Rate	Maturity Date	Market Value
Flagstar	5.20%	8/22/2025	\$50,133.50
JP Morgan	0.65%	3/9/2026	\$104,951.16
JP Morgan	4.30%	11/6/2026	\$93,913.58
JP Morgan	4.00%	4/13/2028	\$49,649.00
Total			\$298,647.24



## Somerset Township Police Department

May 2025 Board Report (April 2025)

05/15/2025

Hours worked:	450 hrs.	
Miles Patrolled:	3173	
Fuel: Gallons used	325.3	YTD: 3047.4

Citations:	001	
Vehicle Crashes:	004	
Assist to STFD:	014	
Incident reports:	106	YTD: 457

<u>Previous Year Call Totals</u>	<u>Month</u>	<u>YDT</u>
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Apr 2024 reports:	074	365
Apr 2023 reports:	089	354
Apr 2022 reports:	097	439

### Central Dispatch Calls

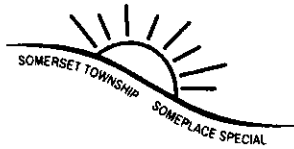
Total calls from central dispatch:	124
a. complaint calls total:	089
b. outside schedule hrs.:	020
c. on other calls:	006
d. calls not ours:	007
e. information dispatch:	006
f. missed calls:	000

### Complaint Coverage:

STPD:	70.0%
MSP:	17.0%
HCSD:	13.0%
D.N.R.:	00.0%

### Discussion Items

1. Vehicle: N/A
2. Personnel: McKenna Resignation
3. Equipment: N/A
4. Training: Annual Day Weapon Qualification / Annual E.V.O.



## **McCourtie Park-Somerset Township**

Parks and Recreation Committee

10426 South Jackson Road

Cement City, MI 49233

### **Parks and Recreation Committee May 5, 2025 Meeting Minutes – Draft**

#### **1. Call to Order**

The meeting of the Parks and Recreation Committee was called to order by Dan Monahan on Monday, May 5, 2025, at 4:02pm in the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, MI 49282.

#### **2. Pledge of Allegiance & Roll Call**

Attendees recited the Pledge of Allegiance

Committee Members in Attendance: Dan Monahan, John Scaramucci, Lesley Weidner

Absent: Shaina Kulczycki, Steve Meckley

Volunteers and other attendees: Sydney Fitzpatrick, Rhonella Brelinski

#### **3. Public Comments – n/a**

#### **4. Approval of April 7th, 2025 Meeting Minutes**

Scaramucci moved to approve the April 7, 2025, meeting minutes. Second by Weidner.

Vote taken: Ayes 3. Nays: 0. Absent 2. April, 2025 minutes approved.

#### **5. Volunteer Hours**

- Dan: 84 Shaina: 36 John: 10 Terry: 27.5 Rhonella: 15 Sydney: 2 Joe: 12

- Other volunteer hours: 16 hours (Kim C., Linda, Rachael)

- Other: workers for 3 weekends: 94 hours

**Total Volunteer Hours: 296.5 hours**

#### **6. Budget**

Deputy Treasurer Weidner reviewed the Parks and Rec budget noting that there are expected expenses that will be coming in during May and June. Reminder that the new budget year begins July 1, 2025.

#### **7. McCourtie Park Rentals 2025**

Pavillion: 15 total Bridges: 3 total US12 Yard Sale: 29

#### **8. Rathskeller Rentals**

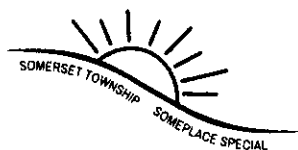
2 Confirmed Reservations: July 19, Sept 6

4 Tentative Reservations: Oct 3, May, 2026, July 2026, Sept 2026

#### **9. Old Business**

**a. Bleachers-** New bleachers are scheduled to be delivered May 14<sup>th</sup>, 2025.

**b. Parks & Rec Policies & Procedures-** In progress, plan to present updated information at year end Board meeting.



## **McCourtie Park-Somerset Township**

Parks and Recreation Committee

10426 South Jackson Road

Cement City, MI 49233

**c. Bridge Assessment** – Melinda and Dan met and walked park and currently waiting for cost estimates.

**d. Portable Toilets**- Five units have been delivered to park. Two extra units for July 5<sup>th</sup> fireworks and US-12 Garage Sale will be \$366. They will be delivered July 3<sup>rd</sup> and kept at the park through August 12<sup>th</sup>. This was less expensive than having them delivered/picked up for each individual event.

**e. IHRCC Coffee and Connections Event at McCourtie Park**- Irish Hills Chamber of Commerce event is scheduled for Thursday, July 31<sup>st</sup>, 8:30-9:30am at the Rathskeller; Co-sponsored with Red Letter Productions

**f. Cameras** - Dan is waiting for response from Chad Fish regarding wires before determining next steps.

### **10. New Business**

**a. Event Updates**-Next public event Music in the Park May 23<sup>rd</sup>, 6-9pm. Band: Storm Bandits, Food Truck: PBJ's BBQ.

**b. Rathskeller** -Shaina is proposing that the Rathskeller be open on Fridays Memorial Day-Labor Day to promote visibility in the community, 10am-4pm unless the building is rented.

**c. Summer Presenter Program** – Discussion regarding developing a Summer Presenter Program that would include holding special topic presentations at the Rathskeller was supported by the Committee.

**d. Plant Purchases for Circle Garden:** Committee is in favor of getting the Circle Garden moved along and set-up for the year. John will purchase plants from Wildtype Nursery and plans to use native plants with a visually stunning and ecologically valuable appeal with theme of “red, white, and blue” for flowering plants. The use of native plants together as a collective community will be drought tolerant, disease resistant and be less management intensive. The added value of providing habitat, beyond beauty, is an important factor.

### **11. Round Table**

**a. July 5<sup>th</sup> Event** -Plans will need to begin soon for the July 5<sup>th</sup> park events

**b. SPRUCE Award** – John and Sydney attended the Irish Hills Chamber event and accepted the SPRUCE Award on behalf of the Township for the renovation of the Rathskeller.

### **12. Announcements**

**a. Volunteer Day Reminder**- May 10th, 10am-12pm

### **10. Adjournment**

The May 5, 2025 Parks and Recreation Meeting was adjourned at 5:10pm by Dan.

The next Parks and Recreation Committee meeting will be held on Monday, June 2, 2025 at 4:00pm at the Township Hall building, Community Room, 12715 East Chicago Road, Somerset Center, MI 49282.

Minutes submitted by Deputy Treasurer Lesley Weidner

S:/Parks and Recreation/Committee Meetings/Meeting Minutes/Meeting Minutes 2025/May 5 2025

Parks & Recreation Minutes-DRAFT



**Jerome Community Bldg. Committee Minutes  
May 8th 2025**

**Committee Members:**

**Delores Smith-Post, Chairperson & Secretary.**

**Greg Sheffer, Maggie McElroy, Melissa Machnee & Audean Sheffer.**

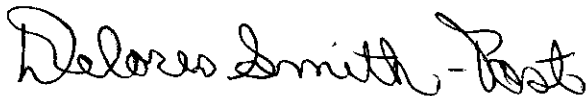
**All committee members present, except Melissa & Maggie.**

**Visitors: None.**

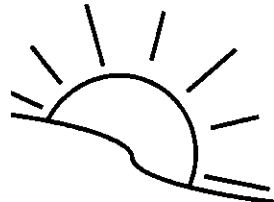
**We decided to take a lot of our donated items and set up at McCourtie Park for the US 12 garage sales in August.**

**We contacted a local couple who pick up scrap steel and got rid of the old bathroom stalls and the old fridge.**

**Vol hrs. Approx. 7**

A handwritten signature in black ink that reads "Delores Smith-Post". The script is cursive and fluid, with the last name "Post" being particularly stylized.

**Delores Smith-Post**



# **TOWNSHIP OF SOMERSET**

P.O. Box 69 ~ 12715 E. Chicago Road  
Somerset Center, Michigan 49282  
Phone: 517-688-9223 Fax: 517-688-9132  
[www.somersettownship.org](http://www.somersettownship.org)

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## ***May 2025 Assessor Report***

- All documents received regarding property transfers are up to date. We are working diligently to enter all documents when they are received so the correct data is on tax bills when they get sent out.
- All Disabled Veterans Exemptions have been entered into our database so the correct summer tax bills will be sent to property owners. As required, we are also sending copies of these to the Hillsdale County Treasurer and Equalization Department(s).
- We also have 4 property splits and combinations that we are working on for property owners. This is more than we typically have in a month.
- All phone calls and emails our office has received have been returned and are up to date.

## **May 15<sup>th</sup>,2025 Board Meeting**

**Tom Weidner, Zoning Administrator**

### **April 7th, 2025 – May 12th, 2025**

- Zoning Compliance Request: 6
- Site Inspections: 6
- Contacts (calls, emails, walk-ins, letters): 71
- Letters sent to recipients for ZBA meeting scheduled for May 6<sup>th</sup> : 21
- Packets sent to ZBA Board for May 6<sup>th</sup> meeting: 6
- Letters for ZBA meeting (1 properties); Packet for ZBA Board  
Land Split: 1
- Total Hours: 23.50 hours

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
101-000-401	MOBILE HOME TAX	1,500.00	1,584.00	0.00	(84.00)	105.60
101-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
101-000-403	PROPERTY TAXES	264,530.00	259,251.27	(19.59)	5,275.73	98.01
101-000-420	DELINQUENT PERSONAL TAX	300.00	0.00	0.00	300.00	0.00
101-000-441	DELINQUENT REAL TAX	500.00	0.00	0.00	500.00	0.00
101-000-445	PENALTIES/INTEREST DELIQ TAXES	0.00	21.08	0.00	(21.08)	100.00
101-000-477	BUILDING PERMIT FEES	35,000.00	28,718.00	0.00	6,282.00	82.05
101-000-482	ZONING FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-483	ZONING COMP. PERMIT FEES	4,000.00	2,155.00	400.00	1,845.00	53.88
101-000-499	DOG LICENSES	1,000.00	972.00	82.00	28.00	97.20
101-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-573	CRYSTAL-PERCH SADD	20,000.00	0.00	0.00	20,000.00	0.00
101-000-574	STATE SHARED REVENUES	300,000.00	421,382.65	81,459.00	(121,382.65)	140.46
101-000-575	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	0.00
101-000-576	ELECTION EXPENSE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
101-000-580	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-618	ADMN FEES/TAXES	120,000.00	82,861.37	0.00	37,138.63	69.05
101-000-619	SUMMER TAX COLLECT FEE	0.00	0.00	0.00	0.00	0.00
101-000-642	SPLIT OF SURVEY REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-643	CEMETERY LOT SALES	3,000.00	1,550.00	0.00	1,450.00	51.67
101-000-644	CEMETERY FOUNDATION SALES	15,000.00	1,321.00	0.00	13,679.00	8.81
101-000-645	GRAVE OPEN/CLOSE	10,000.00	5,000.00	225.00	5,000.00	50.00
101-000-651	FEES FOR INFORMATION	500.00	117.86	0.00	382.14	23.57
101-000-652	ASSESSORS FEE FOR INFORMATION	500.00	520.00	140.00	(20.00)	104.00
101-000-656	PENAL FINES-	12,000.00	13,786.48	0.00	(1,786.48)	114.89
101-000-665	INTEREST INCOME	40,000.00	26,568.71	6,641.50	13,431.29	66.42
101-000-666	LAND RENTAL/REDUCT OF INT EXP	0.00	0.00	0.00	0.00	0.00
101-000-667	SCCR RENTALS	800.00	465.00	50.00	335.00	58.13
101-000-668	GROUNDS/BLDG RENTALS	10,000.00	13,255.02	2,280.02	(3,255.02)	132.55
101-000-669	JEROME COMM. BLDG. DONATIONS	1,000.00	765.48	0.00	234.52	76.55
101-000-671	BRIDGE RESTORATION/CIRCULAR	16,000.00	4,838.10	0.00	11,161.90	30.24
101-000-673	PROCEEDS FROM SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-674	CABLE TV FRANCHISE FEES	45,000.00	36,793.39	1,612.70	8,206.61	81.76
101-000-675	DONATIONS	1,000.00	(813.02)	0.00	1,813.02	(81.30)
101-000-678	DONATIONS LIBRARY BOOKS	1,200.00	1,327.23	82.10	(127.23)	110.60
101-000-679	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
101-000-682	REIMBURSE FROM FIRE FUND	0.00	0.00	0.00	0.00	0.00
101-000-687	REFUNDS	0.00	100.00	0.00	(100.00)	100.00
101-000-690	FIREWORKS DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000-691	INSURANCE REIMBURSE	0.00	2,599.65	0.00	(2,599.65)	100.00
101-000-694	MISC REVENUES	4,000.00	1,931.98	0.00	2,068.02	48.30
101-000-699	TRANS FROM GEN FUND/FUND BALANCE	432,284.00	0.00	0.00	432,284.00	0.00

Total Dept 000 - NON-DEPARTMENTAL

1,340,614.00

907,075.25

97,793.73

433,538.75

67.66

TOTAL REVENUES

1,340,614.00

907,075.25

97,793.73

433,538.75

67.66

Expenditures						
Dept 103 - TOWNSHIP BOARD						
101-103-703	SALARIES	8,700.00	4,125.00	0.00	4,575.00	47.41
101-103-714	EMPLOYEE BENEFITS	1,700.00	941.35	107.06	758.65	55.37
101-103-836	MEMBERSHIPS AND DUES	5,000.00	4,855.09	0.00	144.91	97.10
101-103-860	MILEAGE OR EXPENSES	150.00	0.00	0.00	150.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-103-900	PRINT & PUBLISH/START UP COST	500.00	56.20	0.00	443.80	11.24
101-103-960	EDUCATION AND TRAINING	200.00	0.00	0.00	200.00	0.00
Total Dept 103 - TOWNSHIP BOARD		16,250.00	9,977.64	107.06	6,272.36	61.40
Dept 175 - SUPERVISOR						
101-175-703	SALARIES SUPERVISOR	20,355.00	16,232.29	1,696.25	4,122.71	79.75
101-175-707	WAGES	5,400.00	3,966.27	0.00	1,433.73	73.45
101-175-708	TOWNSHIP COORDINATOR	9,000.00	7,000.31	0.00	1,999.69	77.78
101-175-711	COST OF LIVING	0.00	(200.00)	0.00	200.00	100.00
101-175-714	EMPLOYERS TAX PORTION	2,200.00	2,096.16	129.76	103.84	95.28
101-175-726	SUPPLIES	300.00	405.29	106.99	(105.29)	135.10
101-175-836	MEMBERSHIPS AND DUES	700.00	20.00	0.00	680.00	2.86
101-175-860	MILEAGE OR EXPENSES	600.00	452.94	156.80	147.06	75.49
101-175-960	EDUCATION AND TRAINING	2,000.00	2,172.94	1,104.94	(172.94)	108.65
101-175-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
Total Dept 175 - SUPERVISOR		40,555.00	32,146.20	3,194.74	8,408.80	79.27
Dept 192 - ELECTIONS						
101-192-706	WAGES/SALARIES	15,000.00	7,667.25	0.00	7,332.75	51.12
101-192-707	WAGES	2,000.00	690.64	0.00	1,309.36	34.53
101-192-714	EMPLOYERS PAYROLL TAX	500.00	276.15	0.00	223.85	55.23
101-192-726	SUPPLIES	3,000.00	3,000.00	0.00	0.00	100.00
101-192-770	ELECTION SUPPLIES	5,000.00	1,682.37	0.00	3,317.63	33.65
101-192-775	MAINTENANCE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-192-860	MILEAGE OR EXPENSES	400.00	343.22	0.00	56.78	85.81
101-192-900	PRINT & PUBLISH/START UP COST	500.00	0.00	0.00	500.00	0.00
101-192-930	REPAIRS//BLDG. MAINT.	0.00	0.00	0.00	0.00	0.00
101-192-960	EDUCATION AND TRAINING	2,600.00	702.18	0.00	1,897.82	27.01
101-192-977	EQUIPMENT/RECORD RETENTION	5,000.00	3,274.62	0.00	1,725.38	65.49
101-192-978	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
Total Dept 192 - ELECTIONS		34,500.00	17,636.43	0.00	16,863.57	51.12
Dept 209 - ASSESSOR						
101-209-703	SALARIES	0.00	0.00	0.00	0.00	0.00
101-209-707	WAGES	0.00	0.00	0.00	0.00	0.00
101-209-714	EMPLOYERS TAX PORTION	0.00	0.00	0.00	0.00	0.00
101-209-715	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
101-209-720	CONTRACTED SERVICES	105,000.00	82,250.00	0.00	22,750.00	78.33
101-209-726	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-209-825	ASSESSMENT NOTICES PRINTING	2,000.00	2,000.00	0.00	0.00	100.00
101-209-836	MEMBERSHIPS AND DUES	0.00	0.00	0.00	0.00	0.00
101-209-860	MILEAGE OR EXPENSES	0.00	0.00	0.00	0.00	0.00
101-209-900	PRINT & PUBLISH/START UP COST	0.00	0.00	0.00	0.00	0.00
101-209-960	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
101-209-977	EQUIPMENT/RECORD RETENTION	4,000.00	2,973.61	0.00	1,026.39	74.34
101-209-978	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
101-209-979	COMPUTER SUPPORT	600.00	520.00	0.00	80.00	86.67
Total Dept 209 - ASSESSOR		111,600.00	87,743.61	8,745.00	23,856.39	78.62

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 211 - LEGAL AND ACCOUNTING						
101-211-801	PROF SERV/LEGAL RET/SR. CITIZEN	0.00	0.00	0.00	0.00	0.00
101-211-802	LEGAL OPIN/COMP. ACCT/DOM HARM	8,000.00	7,945.00	315.00	55.00	99.31
101-211-803	ZONING	6,000.00	0.00	0.00	6,000.00	0.00
101-211-804	TAX TRIBUNAL DEFENSES	1,500.00	0.00	0.00	1,500.00	0.00
101-211-805	POLICE DEPT LEGAL	500.00	0.00	0.00	500.00	0.00
101-211-806	LAW SUIT DEFENSES	2,000.00	0.00	0.00	2,000.00	0.00
101-211-807	LEGAL DOCUMENT PREPARATION	300.00	0.00	0.00	300.00	0.00
101-211-808	FIRE DEPT LEGAL	0.00	0.00	0.00	0.00	0.00
101-211-810	AUDIT	18,000.00	18,882.01	0.00	(882.01)	104.90
101-211-971	CRYSTAL PERCH SADD	20,000.00	(271.47)	1,325.00	20,271.47	(1.36)
101-211-972	SURVEY/DEED EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 211 - LEGAL AND ACCOUNTING		58,300.00	26,555.54	1,640.00	31,744.46	45.55
Dept 215 - CLERK						
101-215-703	SALARIES-CLERK	35,000.00	27,479.15	2,908.33	7,520.85	78.51
101-215-707	WAGES-DEPUTY CLERK	18,000.00	12,921.62	0.00	5,078.38	71.79
101-215-708	WAGES-ASSIST. TO CLERK	8,000.00	11,405.75	1,396.50	(3,405.75)	142.57
101-215-711	COST OF LIVING	2,240.00	810.15	7.65	1,429.85	36.17
101-215-714	EMPLOYERS TAX PORTION	4,395.00	4,339.70	329.91	55.30	98.74
101-215-726	SUPPLIES	300.00	319.22	31.99	(19.22)	106.41
101-215-836	MEMBERSHIPS AND DUES	300.00	0.00	0.00	300.00	0.00
101-215-860	MILEAGE OR EXPENSES	1,000.00	207.78	97.51	792.22	20.78
101-215-900	PRINT & PUBLISH/START UP COST	200.00	0.00	0.00	200.00	0.00
101-215-960	EDUCATION AND TRAINING	1,300.00	752.63	458.63	547.37	57.89
101-215-977	EQUIPMENT/RECORD RETENTION	1,000.00	215.00	40.00	785.00	21.50
101-215-978	COMPUTER SOFTWARE	2,000.00	118.75	0.00	1,881.25	5.94
Total Dept 215 - CLERK		73,735.00	58,569.75	5,270.52	15,165.25	79.43
Dept 247 - BOARD OF REVIEW						
101-247-712	WAGES PER DIEM	1,000.00	577.50	0.00	422.50	57.75
101-247-714	EMPLOYERS TAX PORTION	70.00	13.19	0.00	56.81	18.84
101-247-860	MILEAGE OR EXPENSES	200.00	141.33	113.33	58.67	70.67
101-247-900	PRINT & PUBLISH/START UP COST	300.00	0.00	0.00	300.00	0.00
101-247-960	EDUCATION AND TRAINING	500.00	499.28	0.00	0.72	99.86
Total Dept 247 - BOARD OF REVIEW		2,070.00	1,231.30	113.33	838.70	59.48
Dept 253 - TREASURER						
101-253-703	SALARIES-TREASURER	29,900.00	23,670.86	2,491.67	6,229.14	79.17
101-253-707	WAGES-DEPUTY TREASURER	15,000.00	15,401.06	1,282.50	(401.06)	102.67
101-253-708	WAGES	1,500.00	245.00	0.00	1,255.00	16.33
101-253-711	COST OF LIVING	3,000.00	309.97	0.00	2,690.03	10.33
101-253-714	EMPLOYERS TAX PORTION	4,000.00	3,077.50	288.72	922.50	76.94
101-253-726	SUPPLIES	500.00	563.86	63.86	(63.86)	112.77
101-253-745	MISC EXPENDITURES	200.00	68.10	0.00	131.90	34.05
101-253-809	BANK SERVICE CHARGES	100.00	94.94	0.00	5.06	94.94
101-253-826	TAX ROL STATEMENTS	12,000.00	4,262.89	0.00	7,737.11	35.52
101-253-836	MEMBERSHIPS AND DUES	1,600.00	1,221.00	0.00	379.00	76.31
101-253-860	MILEAGE OR EXPENSES	600.00	485.00	97.52	115.00	80.83
101-253-900	PRINT & PUBLISH/START UP COST	2,600.00	2,520.08	0.00	79.92	96.93

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-253-910	INSURANCES	0.00	0.00	0.00	0.00	0.00
101-253-930	REPAIRS//BLDG. MAINT.	0.00	0.00	0.00	0.00	0.00
101-253-960	EDUCATION AND TRAINING	3,550.00	889.02	439.02	2,660.98	25.04
101-253-977	EQUIPMENT	500.00	0.00	0.00	500.00	0.00
101-253-978	COMPUTER SOFTWARE	3,000.00	3,021.19	21.19	(21.19)	100.71
Total Dept 253 - TREASURER						
		78,050.00	55,830.47	4,684.48	22,219.53	71.53
Dept 258 - DATA PROC/COMP. DEPT.						
101-258-714	EMPLOYERS TAX PORTION	0.00	0.00	0.00	0.00	0.00
101-258-830	CONTRACTED LABOR	20,000.00	21,635.55	7,293.75	(1,635.55)	108.18
Total Dept 258 - DATA PROC/COMP. DEPT.						
		20,000.00	21,635.55	7,293.75	(1,635.55)	108.18
Dept 266 - MB OFFICES						
101-266-706	WAGES/SALARIES	2,500.00	715.39	142.50	1,784.61	28.62
101-266-711	COST OF LIVING	0.00	0.00	0.00	0.00	0.00
101-266-714	EMPLOYERS TAX PORTION	500.00	54.73	10.91	445.27	10.95
101-266-715	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-266-775	MAINTENANCE SUPPLIES	5,000.00	2,077.45	0.00	2,922.55	41.55
101-266-830	CONTRACTED LABOR	5,000.00	5,636.66	286.66	(636.66)	112.73
101-266-853	TELEPHONE	7,000.00	6,175.92	375.47	824.08	88.23
101-266-920	UTILITIES	20.00	0.00	0.00	20.00	0.00
101-266-930	REPAIRS//BLDG. MAINT.	6,000.00	1,325.20	154.00	4,674.80	22.09
101-266-931	EQUIP SERV CONT/GROUNDS MAINT	10,000.00	4,999.81	471.84	5,000.19	50.00
101-266-936	FLAGS	500.00	0.00	0.00	500.00	0.00
101-266-977	EQUIPMENT	500.00	211.69	0.00	288.31	42.34
Total Dept 266 - MB OFFICES						
		37,020.00	21,196.85	1,441.38	15,823.15	57.26
Dept 267 - SCCR						
101-267-977	EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 267 - SCCR						
		500.00	0.00	0.00	500.00	0.00
Dept 269 - JCB						
101-269-706	WAGES/SALARIES	3,000.00	2,768.68	120.00	231.32	92.29
101-269-711	COST OF LIVING	250.00	62.23	11.64	187.77	24.89
101-269-714	EMPLOYERS TAX PORTION	350.00	175.59	15.42	174.41	50.17
101-269-726	SUPPLIES	300.00	194.39	0.00	105.61	64.80
101-269-775	MAINTENANCE SUPPLIES	2,000.00	84.57	0.00	1,915.43	4.23
101-269-776	CLEANING SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-269-830	CONTRACTED LABOR	2,500.00	2,178.59	113.51	321.41	87.14
101-269-853	TELEPHONE	0.00	87.84	116.96	(87.84)	100.00
101-269-860	MILEAGE OR EXPENSES	250.00	143.40	36.40	106.60	57.36
101-269-910	INSURANCES	0.00	0.00	0.00	0.00	0.00
101-269-920	UTILITIES	6,000.00	6,210.23	656.72	(210.23)	103.50
101-269-930	REPAIRS//BLDG. MAINT.	5,000.00	4,419.28	37.74	580.72	88.39
101-269-977	EQUIPMENT	1,000.00	972.23	0.00	27.77	97.22
Total Dept 269 - JCB						
		20,900.00	17,297.03	1,108.39	3,602.97	82.76

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 276 - CEMETERIES						
101-276-703	SALARIES-SEXTON	5,000.00	4,055.73	386.26	944.27	81.11
101-276-705	SEXTON CEMETARY BURIALS	7,100.00	4,500.95	213.75	2,599.05	63.39
101-276-711	COST OF LIVING	400.00	141.84	13.52	258.16	35.46
101-276-714	EMPLOYERS TAX PORTION	1,000.00	665.44	46.94	334.56	66.54
101-276-715	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
101-276-775	MAINTENANCE SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-276-830	CONTRACTED LABOR	21,000.00	10,685.80	0.00	10,314.20	50.88
101-276-930	REPAIRS//BLDG. MAINT.	12,000.00	100.00	0.00	11,900.00	0.83
101-276-936	FLAGS	800.00	1,213.17	738.17	(413.17)	151.65
101-276-941	REPURCHASED CEMETERY PLOTS	1,000.00	0.00	0.00	1,000.00	0.00
101-276-944	CEMETARY LAND ACQUISITION	0.00	(0.40)	0.00	0.40	100.00
Total Dept 276 - CEMETERIES						
		48,500.00	21,362.53	1,398.64	27,137.47	44.05
Dept 294 - TOWNSHIP VEHICLE						
101-294-937	FIRE TRUCK/AMBULANCE PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 294 - TOWNSHIP VEHICLE						
		0.00	0.00	0.00	0.00	0.00
Dept 298 - SOCIAL SERVICES						
101-298-801	PROF SERV/LEGAL RET/SR. CITIZE	0.00	0.00	0.00	0.00	0.00
101-298-802	LEGAL OPIN/COMP. ACCT/DOM HARM	0.00	0.00	0.00	0.00	0.00
Total Dept 298 - SOCIAL SERVICES						
		0.00	0.00	0.00	0.00	0.00
Dept 380 - BUILDING DEPARTMENT						
101-380-708	WAGES	4,500.00	4,101.29	0.00	398.71	91.14
101-380-711	COST OF LIVING	400.00	130.13	0.00	269.87	32.53
101-380-714	EMPLOYERS TAX PORTION	400.00	323.70	0.00	76.30	80.93
101-380-715	RETIREMENT	200.00	0.00	0.00	200.00	0.00
101-380-720	CONTRACTED SERVICES	23,000.00	17,424.94	1,916.66	5,575.06	75.76
101-380-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
Total Dept 380 - BUILDING DEPARTMENT						
		28,500.00	21,980.06	1,916.66	6,519.94	77.12
Dept 445 - DRAIN EXPENSE						
101-445-971	DRAIN ASSESSMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 445 - DRAIN EXPENSE						
		0.00	0.00	0.00	0.00	0.00
Dept 450 - STREET LIGHTS						
101-450-767	STREET LIGHTS	0.00	0.00	0.00	0.00	0.00
Total Dept 450 - STREET LIGHTS						
		0.00	0.00	0.00	0.00	0.00
Dept 523 - TOWNSHIP CLEANUP						
101-523-955	REMOVAL PROJECT	5,600.00	0.00	0.00	5,600.00	0.00



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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 523 - TOWNSHIP CLEANUP		5,600.00	0.00	0.00	5,600.00	0.00
Dept 621 - UNDERGROUND STORAGE TANKS						
101-621-955	REMOVAL PROJECT	0.00	0.00	0.00	0.00	0.00
Total Dept 621 - UNDERGROUND STORAGE TANKS		0.00	0.00	0.00	0.00	0.00
Dept 653 - POSTAGE FEES						
101-653-726	OFFICE SUPPLIES	6,000.00	5,677.45	68.64	322.55	94.62
101-653-727	POSTAGE	8,000.00	9,493.87	2,733.72	(1,493.87)	118.67
Total Dept 653 - POSTAGE FEES		14,000.00	15,171.32	2,802.36	(1,171.32)	108.37
Dept 720 - FIREWORKS ACTIVITIES						
101-720-774	FIREWORKS PROGRAM	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 720 - FIREWORKS ACTIVITIES		15,000.00	15,000.00	0.00	0.00	100.00
Dept 738 - LIBRARY						
101-738-706	WAGES/SALARIES	19,000.00	17,928.25	2,303.75	1,071.75	94.36
101-738-707	INSURANCE	2,000.00	2,142.50	0.00	(142.50)	107.13
101-738-710	COST OF LIVING	0.00	0.00	0.00	0.00	0.00
101-738-711	EMPLOYERS TAX PORTION	1,500.00	770.94	80.63	729.06	51.40
101-738-714	RETIREMENT	1,700.00	1,608.87	182.41	91.13	94.64
101-738-715	SUPPLIES	9,000.00	4,500.00	0.00	4,500.00	50.00
101-738-726	BOOKS	0.00	21.00	21.00	(21.00)	100.00
101-738-729	MAGAZINES & NEWSPAPERS	2,300.00	1,439.55	337.89	860.45	62.59
101-738-920	UTILITIES	500.00	0.00	0.00	500.00	0.00
101-738-930	REPAIRS//BLDG. MAINT.	0.00	0.00	0.00	0.00	0.00
101-738-977	EQUIPMENT	1,700.00	0.00	0.00	1,700.00	0.00
		1,500.00	1,473.59	0.00	26.41	98.24
Total Dept 738 - LIBRARY		39,200.00	29,884.70	2,925.68	9,315.30	76.24
Dept 771 - UTILITIES						
101-771-920	UTILITIES	25,000.00	17,805.87	1,991.93	7,194.13	71.22
Total Dept 771 - UTILITIES		25,000.00	17,805.87	1,991.93	7,194.13	71.22
Dept 805 - PLANNING AND ZONING						
101-805-703	SALARIES	19,000.00	12,909.91	600.00	6,090.09	67.95
101-805-706	WAGES/SALARIES	3,000.00	690.00	240.00	2,310.00	23.00
101-805-711	COST OF LIVING	1,000.00	217.43	0.00	782.57	21.74
101-805-714	EMPLOYERS TAX PORTION	1,500.00	662.02	45.90	837.98	44.13
101-805-726	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-805-801	PROF SERV/LEGAL RET/SR. CITIZEN	4,000.00	4,000.00	0.00	0.00	100.00
101-805-836	MEMBERSHIPS AND DUES	2,000.00	2,896.16	0.00	(896.16)	144.81
101-805-860	MILEAGE OR EXPENSES	200.00	0.00	0.00	200.00	0.00
101-805-900	PRINT & PUBLISH/START UP COST	1,000.00	1,261.30	88.70	(261.30)	126.13
101-805-960	EDUCATION AND TRAINING	100.00	0.00	0.00	100.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-805-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
Total Dept 805 - PLANNING AND ZONING		31,800.00	22,636.82	974.60	9,163.18	71.18
Dept 851 - INSURANCE						
101-851-910	INSURANCES	25,000.00	21,818.93	0.00	3,181.07	87.28
Total Dept 851 - INSURANCE		25,000.00	21,818.93	0.00	3,181.07	87.28
Dept 863 - 1099 MOWING CONTRACTS						
101-863-830	CONTRACTED LABOR	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 863 - 1099 MOWING CONTRACTS		1,400.00	0.00	0.00	1,400.00	0.00
Dept 864 - WEBSITE						
101-864-830	WEBSITE	3,600.00	3,314.01	0.00	285.99	92.06
Total Dept 864 - WEBSITE		3,600.00	3,314.01	0.00	285.99	92.06
Dept 868 - 1099 SNOW REMOVAL CONTRACTS						
101-868-830	CONTRACTED LABOR	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 868 - 1099 SNOW REMOVAL CONTRACTS		3,000.00	0.00	0.00	3,000.00	0.00
Dept 869 - MISC. EXPENSE (W/H TAX PEN.)						
101-869-717	WITHHOLDING TAX PENALTY	0.00	4,602.42	0.00	(4,602.42)	100.00
101-869-718	MISC EXPENSE FOR ARPA CORNA RECOVERY	0.00	0.00	0.00	0.00	0.00
101-869-720	CONTRACTED SERVICES-SADD	0.00	0.00	0.00	0.00	0.00
Total Dept 869 - MISC. EXPENSE (W/H TAX PEN.)		0.00	4,602.42	0.00	(4,602.42)	100.00
Dept 999 - TAX TRANSFERS						
101-999-965	TRANSFERS TO OTHER FUNDS	606,534.00	566,000.00	23,000.00	40,534.00	93.32
Total Dept 999 - TAX TRANSFERS		606,534.00	566,000.00	23,000.00	40,534.00	93.32
TOTAL EXPENDITURES		1,340,614.00	1,089,397.03	68,608.52	251,216.97	81.26
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,340,614.00	907,075.25	97,793.73	433,538.75	67.66
TOTAL EXPENDITURES		1,340,614.00	1,089,397.03	68,608.52	251,216.97	81.26
NET OF REVENUES & EXPENDITURES		0.00	(182,321.78)	29,185.21	182,321.78	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDT USED
Fund 204 - ROADS						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
204-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
204-000-403	PROPERTY TAXES	67,968.00	63,957.86	0.00	4,010.14	94.10
204-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
204-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00
204-000-547	METRO ACT	1,800.00	0.00	0.00	1,800.00	0.00
204-000-626	DUST CONTROL FEES	0.00	0.00	0.00	0.00	0.00
204-000-665	INTEREST INCOME	1,500.00	730.29	104.24	769.71	48.69
204-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
204-000-694	MISC REVENUES	300.00	0.00	0.00	300.00	0.00
204-000-699	TRANS FROM GEN FUND/FUND BALANCE	205,932.00	219,922.00	0.00	(13,990.00)	106.79
Total Dept 000 - NON-DEPARTMENTAL						
		277,500.00	284,610.15	104.24	(7,110.15)	102.56
TOTAL REVENUES						
		277,500.00	284,610.15	104.24	(7,110.15)	102.56
Expenditures						
Dept 451 - ROADS						
204-451-910	INSURANCES	15,500.00	16,188.00	0.00	(688.00)	104.44
204-451-928	LIMESTONE GRAVEL ROAD MAINT.	38,000.00	37,511.41	0.00	488.59	98.71
204-451-933	DUST CONTROL	24,000.00	12,004.65	0.00	11,995.35	50.02
204-451-934	ROAD IMPROVEMENTS	200,000.00	157,764.76	0.00	42,235.24	78.88
204-451-935	ROAD MAINTENANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - ROADS						
		277,500.00	223,468.82	0.00	54,031.18	80.53
TOTAL EXPENDITURES						
		277,500.00	223,468.82	0.00	54,031.18	80.53
Fund 204 - ROADS:						
TOTAL REVENUES						
		277,500.00	284,610.15	104.24	(7,110.15)	102.56
TOTAL EXPENDITURES						
		277,500.00	223,468.82	0.00	54,031.18	80.53
NET OF REVENUES & EXPENDITURES						
		0.00	61,141.33	104.24	(61,141.33)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE SERVICES FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
206-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
206-000-403	PROPERTY TAXES	203,904.00	191,919.66	0.00	11,984.34	94.12
206-000-404	CAP IMP TRANSFER/PAYOFF DEBT 2	0.00	0.00	0.00	0.00	0.00
206-000-415	COUNTY AMBULANCE APPROP.-OPERA	292,253.00	216,853.19	73,063.20	75,399.81	74.20
206-000-416	COUNTY AMBULANCE APPROP.-EQUIP	51,562.00	38,259.24	12,890.38	13,302.76	74.20
206-000-417	BILLED SERVICES	350,000.00	216,882.04	22,146.66	133,117.96	61.97
206-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
206-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00
206-000-505	FEDERAL GRANT/PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00
206-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
206-000-634	DONATIONS-FIREFIGHTERS	0.00	10.00	0.00	(10.00)	100.00
206-000-634	FEES FOR INFORMATION	10.00	0.00	0.00	10.00	0.00
206-000-653	EDUCATION FEES	0.00	0.00	0.00	0.00	0.00
206-000-654	FIRE RUNS	0.00	0.00	0.00	0.00	0.00
206-000-655	JOINT SCUBA TEAM VENTURE	0.00	0.00	0.00	0.00	0.00
206-000-658	REIMBURSE FOR FIRE SUPPLIES	1,000.00	1,327.45	0.00	(327.45)	132.75
206-000-665	INTEREST INCOME	2,300.00	1,726.23	299.61	573.77	75.05
206-000-675	DONATIONS	0.00	0.00	0.00	0.00	0.00
206-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
206-000-694	MISC REVENUES	2,000.00	6,899.90	0.00	(4,899.90)	345.00
206-000-696	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
206-000-697	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
206-000-699	TRANS FROM GEN FUND/FUND BALANCE	50,000.00	120,000.00	0.00	(70,000.00)	240.00
Total Dept 000 - NON-DEPARTMENTAL		953,029.00	793,877.71	108,399.85	159,151.29	83.30
TOTAL REVENUES		953,029.00	793,877.71	108,399.85	159,151.29	83.30
Expenditures						
Dept 340 - FIRE SERV OR TRANSFER TO/CI						
206-340-705	WAGES FIRE CHIEF	57,393.00	47,779.83	4,328.46	9,613.17	83.25
206-340-707	WAGES QTR TRAINING	35,000.00	12,297.17	0.00	22,702.83	35.13
206-340-708	WAGES EMTS AND PARAMEDICS	350,000.00	410,337.98	41,750.08	(60,337.98)	117.24
206-340-709	WAGES ASSISTANT CHIEF	5,358.00	5,033.00	0.00	325.00	93.93
206-340-710	HEALTH INSURANCE	130,341.00	96,357.20	10,246.11	33,983.80	73.93
206-340-711	COST OF LIVING	25,000.00	16,441.15	1,599.84	8,558.85	65.76
206-340-714	EMPLOYERS TAX PORTION	40,000.00	37,467.66	3,644.33	2,532.34	93.67
206-340-715	RETIREMENT	24,000.00	11,896.84	0.00	12,103.16	49.57
206-340-717	WITHHOLDING TAX PENALTY	0.00	0.00	0.00	0.00	0.00
206-340-726	SUPPLIES	1,000.00	412.08	140.80	587.92	41.21
206-340-727	POSTAGE	25.00	0.00	0.00	25.00	0.00
206-340-728	BOOKS/TURN OUT GEAR	10,000.00	0.00	0.00	10,000.00	0.00
206-340-732	UNIFORMS	5,000.00	1,571.68	0.00	3,428.32	31.43
206-340-740	GASOLINE	30,000.00	15,665.84	1,590.76	14,334.16	52.22
206-340-741	JOINT SCUBA TEAM VENTURE	0.00	0.00	0.00	0.00	0.00
206-340-775	MAINTENANCE SUPPLIES	500.00	169.55	23.08	330.45	33.91
206-340-808	FIRE DEPT LEGAL	500.00	0.00	0.00	500.00	0.00
206-340-809	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
206-340-830	CONTRACTED LABOR	15,000.00	12,736.88	3,131.67	2,263.12	84.91
206-340-836	MEMBERSHIPS AND DUES	5,200.00	177.46	0.00	5,022.54	3.41
206-340-851	RADIO MAINTENANCE	500.00	0.00	0.00	500.00	0.00
206-340-853	TELEPHONE	1,700.00	3,006.10	174.87	(1,306.10)	176.83
206-340-860	MILEAGE OR EXPENSES	6,000.00	0.00	0.00	6,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDT USED
Fund 208 - PARKS AND RECREATION FUND						
Expenditures						
208-751-960	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
208-751-976	IMPROVEMENTS	15,000.00	3,925.00	3,285.00	11,075.00	26.17
208-751-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS & REC						
		124,830.00	62,180.44	7,828.40	62,649.56	49.81
TOTAL EXPENDITURES						
		124,830.00	62,180.44	7,828.40	62,649.56	49.81
Fund 208 - PARKS AND RECREATION FUND:						
TOTAL REVENUES						
		124,830.00	71,818.93	1,181.22	53,011.07	57.53
TOTAL EXPENDITURES						
		124,830.00	62,180.44	7,828.40	62,649.56	49.81
NET OF REVENUES & EXPENDITURES						
		0.00	9,638.49	(6,647.18)	(9,638.49)	100.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDCI
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	BALANCE	USED
Fund 401 - CAPITAL IMPROVEMENT FUND							
Fund 401 - CAPITAL IMPROVEMENT FUND:							
TOTAL REVENUES		80,988.00	68,575.79	282.13	12,412.21	84.67	
TOTAL EXPENDITURES		80,988.00	20,756.08	0.00	60,231.92	25.63	
NET OF REVENUES & EXPENDITURES		0.00	47,819.71	282.13	(47,819.71)	100.00	

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE SERVICES FUND						
Expenditures						
206-340-900	PRINT & PUBLISH/START UP COST	0.00	250.00	0.00	(250.00)	100.00
206-340-910	PROPERTY INSURANCES	15,000.00	14,440.83	0.00	559.17	96.27
206-340-920	UTILITIES	0.00	1,198.38	594.89	(1,198.38)	100.00
206-340-930	REPAIRS//BLDG. MAINT.	500.00	1,476.81	0.00	(976.81)	295.36
206-340-939	VEHICLE MAINTENANCE	30,000.00	55,542.90	20,936.45	(25,542.90)	185.14
206-340-940	EQUIPMENT MAINTENANCE	3,200.00	(3,721.23)	62.33	6,921.23	(116.29)
206-340-943	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
206-340-956	CONTRACTED BILLING SERVICES	14,000.00	9,975.00	2,150.00	4,025.00	71.25
206-340-957	AMBULANCE EQUIPMENT	51,562.00	51,271.14	0.00	290.86	99.44
206-340-958	AMBULANCE MUTUAL AID	250.00	250.00	0.00	0.00	100.00
206-340-960	EDUCATION AND TRAINING	5,000.00	3,427.36	0.00	1,572.64	68.55
206-340-965	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
206-340-977	EQUIPMENT	80,000.00	79,488.10	0.00	511.90	99.36
206-340-982	MEDICAL EQUIPMENT	11,000.00	12,888.25	1,319.25	(1,888.25)	117.17
206-340-991	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
206-340-992	DEBT SERVICE INT/BOND RETIREMT	0.00	0.00	0.00	0.00	0.00
206-340-996	RESERVE AMBULANCE	0.00	0.00	0.00	0.00	0.00
206-340-997	PAYMENT TO REPAY GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 340 - FIRE SERV OR TRANSFER TO/CI		953,029.00	897,837.96	91,692.92	55,191.04	94.21
TOTAL EXPENDITURES		953,029.00	897,837.96	91,692.92	55,191.04	94.21
Fund 206 - FIRE SERVICES FUND:						
TOTAL REVENUES		953,029.00	793,877.71	108,399.85	159,151.29	83.30
TOTAL EXPENDITURES		953,029.00	897,837.96	91,692.92	55,191.04	94.21
NET OF REVENUES & EXPENDITURES		0.00	(103,960.25)	16,706.93	103,960.25	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE SERVICES FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
207-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
207-000-403	PROPERTY TAXES	135,936.00	127,938.81	0.00	7,997.19	94.12
207-000-406	TRANS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
207-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
207-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00
207-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
207-000-650	PROCESSING SERVICE FEES	600.00	100.00	0.00	500.00	0.00
207-000-651	FEES FOR INFORMATION	500.00	667.45	0.00	(167.45)	16.67
207-000-657	OUTL	200.00	0.00	0.00	200.00	133.49
207-000-660	ORDINANCE FINES	400.00	208.95	31.35	0.00	0.00
207-000-665	INTEREST INCOME	500.00	391.19	109.16	191.05	52.24
207-000-675	DONATIONS	2,500.00	110.00	0.00	108.81	78.24
207-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	2,390.00	4.40
207-000-694	MISC REVENUES	50.00	6.45	0.00	43.55	0.00
207-000-695	LIQUOR CONTROL	600.00	0.00	0.00	600.00	12.90
207-000-698	TRAINING ACT 302 FUNDS	0.00	0.00	0.00	0.00	0.00
207-000-699	TRANS FROM GEN FUND/FUND BALANCE	313,740.00	200,000.00	0.00	113,740.00	63.75
Total Dept 000 - NON-DEPARTMENTAL		455,026.00	329,422.85	436.51	125,603.15	72.40
TOTAL REVENUES		455,026.00	329,422.85	436.51	125,603.15	72.40
Expenditures						
Dept 301 - POLICE FUND OR TRANSFER TO/CI						
207-301-705	WAGES SALARIES POLICE CHIEF	58,700.00	46,813.20	4,458.40	11,886.80	79.75
207-301-706	WAGES/SALARIES OFFICERS	98,074.00	76,509.45	7,175.08	21,564.55	78.01
207-301-708	WAGES/OVERTIME	5,000.00	0.00	0.00	5,000.00	0.00
207-301-709	EMPLOYEE BENEFITS	6,000.00	51.14	0.00	5,948.86	0.85
207-301-710	HEALTH INSURANCE	100,000.00	87,252.21	7,389.61	12,747.79	87.25
207-301-711	COST OF LIVING	11,340.00	4,468.71	407.18	6,871.29	39.41
207-301-714	EMPLOYERS TAX PORTION	6,000.00	7,837.94	948.97	(1,837.94)	130.63
207-301-715	RETIREMENT	10,000.00	2,000.00	0.00	8,000.00	20.00
207-301-717	WITHHOLDING TAX PENALTY	0.00	0.00	0.00	0.00	0.00
207-301-726	SUPPLIES	500.00	500.00	0.00	0.00	100.00
207-301-727	POSTAGE	50.00	3.75	0.00	46.25	7.50
207-301-740	GASOLINE	22,000.00	18,935.96	0.00	3,064.04	86.07
207-301-775	MAINTENANCE SUPPLIES	700.00	0.00	0.00	700.00	0.00
207-301-805	POLICE DEPT LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
207-301-806	CONTRACTED LABOR	1,500.00	3,127.00	0.00	(1,627.00)	208.47
207-301-830	MEMBERSHIPS/RECORD RETENSION	1,500.00	982.11	300.00	517.89	65.47
207-301-836	RADIO MAINTENANCE/COMPUTER	7,100.00	1,399.00	0.00	5,701.00	19.70
207-301-851	TELEPHONE	3,300.00	2,816.00	600.92	484.00	85.33
207-301-853	MILEAGE OR EXPENSES	1,500.00	7.41	7.41	1,492.59	0.49
207-301-860	PRINT & PUBLISH/START UP COST/P.R	800.00	389.49	64.30	410.51	48.69
207-301-900	PROPERTY INSURANCES	23,300.00	16,325.84	0.00	6,974.16	70.07
207-301-910	REPAIRS	1,000.00	446.00	0.00	554.00	44.60
207-301-930	VEHICLE MAINTENANCE	37,560.00	30,488.85	0.00	7,071.15	81.17
207-301-939	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
207-301-943	EDUCATION & TNG ACT 302	500.00	682.31	0.00	(182.31)	136.46
207-301-959	EDUCATION AND TRAINING	14,600.00	11,805.37	30.67	2,794.63	80.86
207-301-961	CLOTHING ALLOWANCE	5,000.00	4,288.81	482.75	711.19	85.78
207-301-977	EQUIPMENT	38,002.00	18,461.99	0.00	19,540.01	48.58



PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BGT USED
Fund 207 - POLICE SERVICES FUND						
Expenditures						
Total Dept 301 - POLICE FUND OR TRANSFER TO/CI		455,026.00	335,592.54	23,830.94	119,433.46	73.75
TOTAL EXPENDITURES		455,026.00	335,592.54	23,830.94	119,433.46	73.75
Fund 207 - POLICE SERVICES FUND:						
TOTAL REVENUES		455,026.00	329,422.85	436.51	125,603.15	72.40
TOTAL EXPENDITURES		455,026.00	335,592.54	23,830.94	119,433.46	73.75
NET OF REVENUES & EXPENDITURES		0.00	(6,169.69)	(23,394.43)	6,169.69	100.00

PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS AND RECREATION FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
208-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
208-000-403	PROPERTY TAXES	67,968.00	63,957.86	0.00	4,010.14	94.10
208-000-420	DELINQUENT PERSONAL TAX	100.00	0.00	0.00	100.00	0.00
208-000-441	DELINQUENT REAL TAX	100.00	0.00	0.00	100.00	0.00
208-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
208-000-665	INTEREST INCOME	3,000.00	2,740.36	306.22	259.64	91.35
208-000-668	BRIDGE PAVILLION/US-12 SALE	3,000.00	2,400.00	675.00	600.00	80.00
208-000-671	BRIDGE RESTORATION/CINCULAR	0.00	0.00	0.00	0.00	0.00
208-000-675	DONATIONS	800.00	1,539.71	0.00	(739.71)	192.46
208-000-683	DISC GOLF	500.00	0.00	0.00	500.00	0.00
208-000-684	BASEBALL FIELDS	500.00	0.00	0.00	500.00	0.00
208-000-685	CONCESSION STAND	2,000.00	221.00	0.00	1,779.00	11.05
208-000-686	BERM HOUSE	2,500.00	600.00	200.00	1,900.00	24.00
208-000-688	DISC GOLF FUNDRAISING	0.00	0.00	0.00	0.00	0.00
208-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
208-000-694	MISC REVENUES	2,000.00	360.00	0.00	1,640.00	18.00
208-000-699	TRANS FROM GEN FUND/FUND BALANCE	42,362.00	0.00	0.00	42,362.00	0.00
Total Dept 000 - NON-DEPARTMENTAL		124,830.00	71,818.93	1,181.22	53,011.07	57.53
TOTAL REVENUES		124,830.00	71,818.93	1,181.22	53,011.07	57.53
Expenditures						
Dept 751 - PARKS & REC						
208-751-705	WAGES PARK	3,240.00	552.74	(100.00)	2,687.26	17.06
208-751-706	WAGES COMMITTEE	6,000.00	8,229.33	3,043.83	(2,229.33)	137.16
208-751-711	COST OF LIVING	30.00	(126.82)	49.66	156.82	(422.73)
208-751-714	EMPLOYERS TAX PORTION	0.00	9.90	112.35	(9.90)	100.00
208-751-726	SUPPLIES	5,000.00	1,100.45	259.79	3,899.55	22.01
208-751-727	POSTAGE	100.00	0.00	0.00	100.00	0.00
208-751-740	GASOLINE	750.00	0.00	0.00	750.00	0.00
208-751-775	MAINTENANCE SUPPLIES	3,000.00	1,959.63	357.86	1,040.37	65.32
208-751-801	PROF SERV/LEGAL RET/SR. CITIZE	0.00	0.00	0.00	0.00	0.00
208-751-809	BANK SERVICE CHARGES	50.00	0.00	0.00	50.00	0.00
208-751-814	MUSIC IN PARKS CONTRACT	3,000.00	2,124.99	0.00	875.01	70.83
208-751-829	ADVERTISING	0.00	0.00	0.00	0.00	0.00
208-751-836	CONTRACTED LABOR	25,000.00	10,867.49	135.00	14,132.51	43.47
208-751-860	MEMBERSHIPS AND DUES	500.00	175.00	0.00	325.00	35.00
208-751-900	MILEAGE OR EXPENSES	500.00	100.50	0.00	399.50	20.10
208-751-901	PRINT & PUBLISH/START UP COST	1,000.00	0.00	0.00	1,000.00	0.00
208-751-902	HOLIDAY EVENT SUPPLIES	1,500.00	472.16	195.40	1,027.84	31.48
208-751-903	BASEBALL FIELD. EQUIP & SUPPLIES	1,000.00	152.30	0.00	847.70	15.23
208-751-904	CONSESSION STAND EQUIP & SUPPLIES	3,000.00	89.70	0.00	2,910.30	2.99
208-751-905	BERM HOUSE EQUIP & SUPPLIES	6,000.00	4,653.48	0.00	1,346.52	77.56
208-751-910	SPORTS COMPLEX EQUIP & SUPPLIES	500.00	0.00	0.00	500.00	0.00
208-751-920	UTILITIES	12,160.00	15,175.19	0.00	(3,015.19)	124.80
208-751-930	REPAIRS//BLDG. MAINT.	10,000.00	4,838.66	489.51	5,161.34	48.39
208-751-931	EQUIP SERV CONT/GROUNDS MAINT	7,000.00	547.20	0.00	6,452.80	7.82
208-751-942	BRIDGE RESTORATION/CINCULAR	7,000.00	4,138.87	0.00	2,861.13	59.13
208-751-945	EQUIPMENT MAINT./REPAIR	0.00	0.00	0.00	0.00	0.00
208-751-946	BRIDGE MAINT./REPAIR	7,500.00	294.67	0.00	7,205.33	3.93
208-751-947	DISC GOLF MAINT./REPAIR	3,000.00	2,900.00	0.00	100.00	96.67
	DISC GOLF MAINT./REPAIR	1,000.00	0.00	0.00	1,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
401-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
401-000-403	PROPERTY TAXES	67,968.00	66,674.83	0.00	1,293.17	98.10
401-000-404	CAP IMP TRANSFER/PAYOFF DEBT 2	0.00	0.00	0.00	0.00	0.00
401-000-420	DELINQUENT PERSONAL TAX	20.00	0.00	0.00	20.00	0.00
401-000-441	DELINQUENT REAL TAX	400.00	0.00	0.00	400.00	0.00
401-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
401-000-542	INCENTIVE REBATE	0.00	0.00	0.00	0.00	0.00
401-000-665	INTEREST INCOME	4,000.00	1,900.96	282.13	2,099.04	47.52
401-000-675	DONATIONS	100.00	0.00	0.00	100.00	0.00
401-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
401-000-697	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
401-000-699	TRANS FROM GEN FUND/FUND BALANCE	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 000 - NON-DEPARTMENTAL						
		80,988.00	68,575.79	282.13	12,412.21	84.67
TOTAL REVENUES						
		80,988.00	68,575.79	282.13	12,412.21	84.67
Expenditures						
Dept 301 - POLICE FUND OR TRANSFER TO/CI						
401-301-981	IMPROVEMENTS/WEBSITE	0.00	0.00	0.00	0.00	0.00
401-301-996	RESERVE POLICE CAR	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE FUND OR TRANSFER TO/CI						
		0.00	0.00	0.00	0.00	0.00
Dept 340 - FIRE SERV OR TRANSFER TO/CI						
401-340-930	REPAIRS//BLDG. MAINT.	55,488.00	6,574.58	0.00	48,913.42	11.85
401-340-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
Total Dept 340 - FIRE SERV OR TRANSFER TO/CI						
		55,488.00	6,574.58	0.00	48,913.42	11.85
Dept 974 - LAND IMPROVEMENTS						
401-974-981	IMPROVEMENTS/WEBSITE	12,000.00	5,750.00	0.00	6,250.00	47.92
Total Dept 974 - LAND IMPROVEMENTS						
		12,000.00	5,750.00	0.00	6,250.00	47.92
Dept 975 - BUILDING IMPROVEMENTS						
401-975-981	IMPROVEMENTS	8,500.00	8,431.50	0.00	68.50	99.19
Total Dept 975 - BUILDING IMPROVEMENTS						
		8,500.00	8,431.50	0.00	68.50	99.19
Dept 999 - TAX TRANSFERS						
401-999-977	EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
401-999-978	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
401-999-981	IMPROVEMENTS/WEBSITE	0.00	0.00	0.00	0.00	0.00
Total Dept 999 - TAX TRANSFERS						
		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES						
		80,988.00	20,756.08	0.00	60,231.92	25.63

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 04/30/2025	ACTIVITY FOR MONTH 04/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 703 - TAX ACCOUNT						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
703-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	23,000.00	23,000.00	(23,000.00)	100.00
703-000-403	PROPERTY TAXES	0.00	(23,677.41)	3,399.37	23,677.41	100.00
703-000-406	TRANS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
703-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
703-000-499	DOG LICENSES	0.00	0.00	0.00	0.00	0.00
703-000-665	INTEREST/PENALTIES	0.00	1,771.20	0.00	(1,771.20)	100.00
703-000-694	MISC REVENUES	0.00	51,089.13	0.00	(51,089.13)	100.00
Total Dept 000 - NON-DEPARTMENTAL						
		0.00	52,182.92	26,399.37	(52,182.92)	100.00
TOTAL REVENUES						
		0.00	52,182.92	26,399.37	(52,182.92)	100.00
Expenditures						
Dept 000 - NON-DEPARTMENTAL						
703-000-809	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - NON-DEPARTMENTAL						
		0.00	0.00	0.00	0.00	0.00
Dept 999 - TAX TRANSFERS						
703-999-948	TRANS TO JACKSON SPEC ED	0.00	(319,707.03)	0.00	319,707.03	100.00
703-999-949	TRANS TO JACKSON VOC ED	0.00	(109,068.82)	0.00	109,068.82	100.00
703-999-950	TRANS TO HILSDALE SPEC ED	0.00	(92,897.14)	0.00	92,897.14	100.00
703-999-951	TRANS TO HILSDALE VOC ED	0.00	(46,446.75)	0.00	46,446.75	100.00
703-999-952	TRANS TO LEANEE SPEC ED	0.00	(731,983.97)	0.00	731,983.97	100.00
703-999-962	TRANS TO LEANEE VOC ED	0.00	(520,612.92)	0.00	520,612.92	100.00
703-999-963	TRANS TO HILSDALE CO TREAS	0.00	45,401.85	39,932.82	(45,401.85)	100.00
703-999-964	TRANS TO LEANEE ISD	0.00	1,243,488.32	0.00	(1,243,488.32)	100.00
703-999-966	TRANS TO ADDISON	0.00	331,664.60	0.00	(331,664.60)	100.00
703-999-967	TRANS TO HILSDALE ISD	0.00	133,819.00	0.00	(133,819.00)	100.00
703-999-968	TRANS TO N ADAMS/JEROME	0.00	(323,583.47)	0.00	323,583.47	100.00
703-999-969	TRANS TO JACKSON ISD	0.00	127,145.68	0.00	(127,145.68)	100.00
703-999-970	TRANS TO COLUMBIA	0.00	6,761.65	0.00	(6,761.65)	100.00
703-999-972	TRANS TO HANOVER HORTON	0.00	298,500.94	0.00	(298,500.94)	100.00
703-999-973	SURVEY/DEED EXPENSE	0.00	0.00	0.00	0.00	0.00
703-999-975	TRANS TO GEN FUND	0.00	217,534.02	0.00	(217,534.02)	100.00
703-999-983	TRANS TO FIRE FUND	0.00	(60,211.88)	0.00	60,211.88	100.00
703-999-984	TRANS TO POLICE FUND	0.00	(40,138.12)	0.00	40,138.12	100.00
703-999-985	TRANS TO PARKS & REC	0.00	(20,064.01)	0.00	20,064.01	100.00
703-999-989	TRANS TO CAPITAL IMPR.	0.00	(20,064.01)	0.00	20,064.01	100.00
703-999-989	TRANS TO ROAD FUND	0.00	(20,064.01)	0.00	20,064.01	100.00
Total Dept 999 - TAX TRANSFERS						
		0.00	99,473.93	39,932.82	(99,473.93)	100.00
TOTAL EXPENDITURES						
		0.00	99,473.93	39,932.82	(99,473.93)	100.00
Fund 703 - TAX ACCOUNT:						
TOTAL REVENUES		0.00	52,182.92	26,399.37	(52,182.92)	100.00
TOTAL EXPENDITURES		0.00	99,473.93	39,932.82	(99,473.93)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(47,291.01)	(13,533.45)	47,291.01	100.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	%
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	BALANCE	BDC USED
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		3,231,987.00	2,507,563.60		234,597.05	724,423.40	77.59
NET OF REVENUES & EXPENDITURES		3,231,987.00	2,728,706.80		231,893.60	503,280.20	84.43
		0.00	(221,143.20)		2,703.45	221,143.20	100.00

**ACCOUNTS PAYABLE AND PAYROLL TOTALS FOR THE  
PERIOD ENDING 5/14/2025**

GENERAL FUND	\$ 30,916.79
ROAD FUND	\$ -
FIRE FUND	\$ 17,652.67
POLICE FUND	\$ 10,459.45
PARK AND RECREATION FUND	\$ 9,056.69
CAPITAL IMPROVEMENT FUND	\$ -
 TOTAL AP	 <b>\$ 30,916.79</b>
 Total Payroll	 <b>\$ 83,224.56</b>
 TOTAL A/P AND PAYROLL	 <b>\$ 114,141.35</b>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/17/2025	01GD	29040	APEX SOFTWARE	COMPUTER SUPPORT	979	209	520.00
04/17/2025	01GD	29041	BAUCKHAM, THALL, SEEBER, KAUFMAN	LEGAL OPIN/COMP. ACCT/DOM HARM	802	211	315.00
04/17/2025	01GD	29043*#	CARDMEMBER SERVICE	SUPPLIES	726	175	106.99
				EDUCATION AND TRAINING	960	175	1,008.04
				EDUCATION AND TRAINING	960	215	410.18
				MILEAGE OR EXPENSES	860	247	113.33
				SUPPLIES	726	253	63.86
				EDUCATION AND TRAINING	960	253	352.76
				EDUCATION AND TRAINING	960	253	37.81
				COMPUTER SOFTWARE	978	253	21.19
				REPAIRS//BLDG. MAINT.	930	269	37.74
				OFFICE SUPPLIES	726	653	68.64
				SUPPLIES	726	738	21.00
				BOOKS	728	738	235.19
				CHECK 01GD 29043 TOTAL FOR FUND 101:			2,476.73
04/17/2025	01GD	29046	GANNETT MICHIGAN LOCALIO	PRINT & PUBLISH/START UP COST	900	805	88.70
04/17/2025	01GD	29047	GREEN ENERGY LP	UTILITIES	920	269	492.86
04/17/2025	01GD	29048	MICHELLE DECK / LLPQA	GROUNDS/BLDG RENTALS	668	000	50.00
04/17/2025	01GD	29049	MICHIGAN TOWNSHIPS ASSN.	BOOKS	728	738	52.70
04/17/2025	01GD	29050	PRINTER SOURCE PLUS	EQUIP SERV CONT/GROUNDS MAINT	931	266	113.16
				EQUIP SERV CONT/GROUNDS MAINT	931	266	195.96
				CHECK 01GD 29050 TOTAL FOR FUND 101:			309.12
04/24/2025	01GD	29056	AMANDA STEPHENS	GROUNDS/BLDG RENTALS	668	000	50.00
04/24/2025	01GD	29057	ASSESSMENT ADMIN. SERVICES LLC	CONTRACTED SERVICES	720	209	8,225.00
04/24/2025	01GD	29059	DALE HINKELMAN	WAGES/SALARIES	706	805	100.00
04/24/2025	01GD	29060	HILLSDALE COUNTY TREASURER	PROPERTY TAXES	403	000	19.59
04/24/2025	01GD	29061	KCI	POSTAGE	727	653	2,733.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/24/2025	01GD	29062#	LESLEY WEIDNER	MILEAGE OR EXPENSES	860	215	97.51
				MILEAGE OR EXPENSES	860	253	97.52
				CHECK 01GD 29062 TOTAL FOR FUND 101:			195.03
04/24/2025	01GD	29064	MARC HARTZLER	WAGES/SALARIES	706	805	35.00
04/24/2025	01GD	29065	MAXINE BLUCHER	WAGES/SALARIES	706	805	35.00
04/24/2025	01GD	29066#	MICHIGAN TOWNSHIPS ASSN.	EDUCATION AND TRAINING	960	175	96.90
				EDUCATION AND TRAINING	960	215	48.45
				EDUCATION AND TRAINING	960	253	48.45
				CHECK 01GD 29066 TOTAL FOR FUND 101:			193.80
04/24/2025	01GD	29068	SUSAN WHITE	WAGES/SALARIES	706	805	70.00
04/24/2025	01GD	29069	TIM SHAW	MILEAGE OR EXPENSES	860	175	156.80
04/30/2025	01GD	29072	ANNETTE ANDERSEN	GROUPS/BLDG RENTALS	668	000	50.00
04/30/2025	01GD	29073	ASHLEY CROMWELL	SCCR RENTALS	667	000	200.00
04/30/2025	01GD	29075	BS& A	CONTRACTED LABOR	830	258	4,015.00
04/30/2025	01GD	29078	COMPUTER TIES LLC & PCS	CONTRACTED LABOR	830	258	1,878.75
				CONTRACTED LABOR	830	258	1,400.00
				CHECK 01GD 29078 TOTAL FOR FUND 101:			3,278.75
04/30/2025	01GD	29081	HILLSDALE DAILY NEWS	BOOKS	728	738	25.00
04/30/2025	01GD	29082	KATTIE BLEVINS	GROUPS/BLDG RENTALS	668	000	50.00
04/30/2025	01GD	29084*#	MEDMUTUAL LIFE	EMPLOYEE BENEFITS	714	103	62.78
05/07/2025	01GD	29095*#	CONSUMERS ENERGY	UTILITIES	920	269	43.54
				UTILITIES	920	269	120.32
				UTILITIES	920	771	594.89
				UTILITIES	920	771	363.98
				UTILITIES	920	771	29.99



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/07/2025	01GD	29097	CURRENT OFFICE SOLUTIONS	UTILITIES	920	771	185.31
				UTILITIES	920	771	179.30
				CHECK 01GD 29095 TOTAL FOR FUND 101:			1,517.33
05/07/2025	01GD	29098*	CUT RIGHT LAWN CARE INC.	SUPPLIES	726	215	31.99
				CONTRACTED LABOR	830	266	223.33
				CONTRACTED LABOR	830	276	1,103.33
				CHECK 01GD 29098 TOTAL FOR FUND 101:			1,326.66
05/07/2025	01GD	29099	FRONTIER JCB	TELEPHONE	853	269	58.48
05/07/2025	01GD	29100	K&L TELECOM LLC	TELEPHONE	853	266	182.00
05/07/2025	01GD	29101	MICHIGAN TOWNSHIPS ASSN.	EDUCATION AND TRAINING	960	215	10.00
05/07/2025	01GD	29102	PRINTER SOURCE PLUS	EQUIP SERV CONT/GROUNDS MAINT	931	266	143.08
				EQUIP SERV CONT/GROUNDS MAINT	931	266	102.85
				CHECK 01GD 29102 TOTAL FOR FUND 101:			245.93
05/07/2025	01GD	29103	SUE BRUNTY	GROUNDS/BLDG RENTALS	668	000	50.00
05/12/2025	01GD	29105*#	CARDMEMBER SERVICE	SUPPLIES	726	253	131.55
				EDUCATION AND TRAINING	960	253	125.00
				BOOKS	728	738	145.77
				CHECK 01GD 29105 TOTAL FOR FUND 101:			402.32
05/12/2025	01GD	29106	CHAD BUELL	CONTRACTED LABOR	830	276	1,458.33
05/12/2025	01GD	29108	COMPUTER TIES LLC & PCS	CONTRACTED LABOR	830	258	107.31
05/12/2025	01GD	29109	DALE HINKELMAN	WAGES/SALARIES	706	805	50.00
05/12/2025	01GD	29110#	DAVID PUMFREY	CONTRACTED LABOR	830	269	241.67
				CONTRACTED LABOR	830	276	450.00
				WAGES/SALARIES	706	805	50.00
				CHECK 01GD 29110 TOTAL FOR FUND 101:			741.67

User: DEPCLERK

CHECK DATE FROM 04/13/2025 - 05/14/2025

DB: Somerset

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/12/2025	01GD	29111	JOHN D BERRO	WAGES/SALARIES	706	805	150.00
05/12/2025	01GD	29113	IRS	CONTRACTED LABOR	830	266	142.87
05/12/2025	01GD	29114	IRS	CONTRACTED LABOR	830	269	56.57
05/12/2025	01GD	29115	LYNN HARTZLER	WAGES/SALARIES	706	805	105.00
05/12/2025	01GD	29116	MARC HARTZLER	WAGES/SALARIES	706	805	35.00
05/12/2025	01GD	29117	MAXINE BLUCHER	WAGES/SALARIES	706	805	35.00
05/12/2025	01GD	29119	NAMRATA CAROLAN	WAGES/SALARIES	706	805	150.00
05/12/2025	01GD	29120	PITNEY BOWES	OFFICE SUPPLIES	726	653	191.70
05/12/2025	01GD	29121*	SOMERSET HARDWARE	MAINTENANCE SUPPLIES	775	266	33.05
05/12/2025	01GD	29122	SUSAN WHITE	WAGES/SALARIES	706	805	35.00
Total for fund 101 GENERAL FUND							30,916.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE SERVICES FUND							
04/17/2025	01GD	29042*#	BRINER OIL CO., INC.	GASOLINE	740	340	43.01
				GASOLINE	740	340	97.68
				CHECK 01GD 29042 TOTAL FOR FUND 206:			140.69
04/17/2025	01GD	29043*#	CARDMEMBER SERVICE	SUPPLIES	726	340	140.80
04/17/2025	01GD	29044	COMCAST	TELEPHONE	853	340	17.91
04/24/2025	01GD	29058*#	BRINER OIL CO., INC.	GASOLINE	740	340	226.05
				GASOLINE	740	340	97.72
				CHECK 01GD 29058 TOTAL FOR FUND 206:			323.77
04/24/2025	01GD	29067*#	PRIORITY HEALTH	HEALTH INSURANCE	710	340	10,246.11
04/30/2025	01GD	29074*#	BRINER OIL CO., INC.	GASOLINE	740	340	78.18
				GASOLINE	740	340	224.50
				CHECK 01GD 29074 TOTAL FOR FUND 206:			302.68
04/30/2025	01GD	29084*#	MEDMUTUAL LIFE	EMPLOYERS TAX PORTION	714	340	10.57
05/07/2025	01GD	29090	A T & T MOBILITY	TELEPHONE	853	340	156.96
05/07/2025	01GD	29091	AFLAC	EMPLOYEES WITHOLDINGS	232	000	41.73
05/07/2025	01GD	29092	BEST ONE TIRE & SVC OF JACKSON	VEHICLE MAINTENANCE	939	340	365.36
05/07/2025	01GD	29093	BOUND TREE	MEDICAL EQUIPMENT	982	340	43.53
				MEDICAL EQUIPMENT	982	340	239.58
				CHECK 01GD 29093 TOTAL FOR FUND 206:			283.11
05/07/2025	01GD	29094	COLONIAL LIFE	EMPLOYEES WITHOLDINGS	232	000	341.60
05/07/2025	01GD	29095*#	CONSUMERS ENERGY	UTILITIES	920	340	594.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE SERVICES FUND							
05/07/2025	01GD	29096	CSI EMERGENCY APPARATUS LLC	VEHICLE MAINTENANCE	939	340	632.50
				VEHICLE MAINTENANCE	939	340	2,317.41
				CHECK 01GD 29096 TOTAL FOR FUND 206:			2,949.91
05/12/2025	01GD	29104*#	BRINER OIL CO., INC.	GASOLINE	740	340	42.06
				GASOLINE	740	340	58.47
				GASOLINE	740	340	114.36
				GASOLINE	740	340	20.67
				CHECK 01GD 29104 TOTAL FOR FUND 206:			235.56
05/12/2025	01GD	29105*#	CARDMEMBER SERVICE	MAINTENANCE SUPPLIES	775	340	22.53
05/12/2025	01GD	29118	MHR BILLING	CONTRACTED BILLING SERVICES	956	340	1,325.00
05/12/2025	01GD	29121*#	SOMERSET HARDWARE	MAINTENANCE SUPPLIES	775	340	153.49
				Total for fund 206 FIRE SERVICES FUND			17,652.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE SERVICES FUND							
04/17/2025	01GD	29042*#	BRINER OIL CO., INC.	GASOLINE	740	301	43.01
				GASOLINE	740	301	97.67
				CHECK 01GD 29042 TOTAL FOR FUND 207:			140.68
04/17/2025	01GD	29043*#	CARDMEMBER SERVICE	EDUCATION AND TRAINING	960	301	30.67
				CLOTHING ALLOWANCE	961	301	482.75
				CHECK 01GD 29043 TOTAL FOR FUND 207:			513.42
04/17/2025	01GD	29045	CRONIN HILLSDALE	MAINTENANCE	939	301	188.00
04/24/2025	01GD	29055	A T & T MOBILITY	TELEPHONE	853	301	300.46
04/24/2025	01GD	29058*#	BRINER OIL CO., INC.	GASOLINE	740	301	226.04
				GASOLINE	740	301	97.72
				CHECK 01GD 29058 TOTAL FOR FUND 207:			323.76
04/24/2025	01GD	29063	LEXISNEXIS RISK SOLUTIONS	EQUIPMENT	977	301	143.10
04/24/2025	01GD	29067*#	PRIORITY HEALTH	HEALTH INSURANCE	710	301	7,389.61
04/30/2025	01GD	29074*#	BRINER OIL CO., INC.	GASOLINE	740	301	78.18
				GASOLINE	740	301	224.50
				CHECK 01GD 29074 TOTAL FOR FUND 207:			302.68
04/30/2025	01GD	29076	CHRISTOPHER MCCANN	MILEAGE OR EXPENSES	860	301	7.41
04/30/2025	01GD	29084*#	MEDMUTUAL LIFE	GASOLINE	740	301	40.12
05/12/2025	01GD	29104*#	BRINER OIL CO., INC.	GASOLINE	740	301	42.07
				GASOLINE	740	301	58.47
				GASOLINE	740	301	114.37
				GASOLINE	740	301	20.66
				CHECK 01GD 29104 TOTAL FOR FUND 207:			235.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE SERVICES FUND							
05/12/2025	01GD	29105*#	CARDMEMBER SERVICE	POSTAGE	727	301	9.60
				EDUCATION AND TRAINING	960	301	30.70
				EQUIPMENT	977	301	573.71
				CHECK 01GD 29105 TOTAL FOR FUND 207:			614.01
				MEMBERSHIPS/RECORD RETENSION	836	301	260.63
05/12/2025	01GD	29107	CITY OF JACKSON	Total for fund 207 POLICE SERVICES FUND			10,459.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION FUND							
04/24/2025	01GD	29070	DAN MACMILLAN	HOLIDAY EVENT SUPPLIES	901	751	150.00
04/24/2025	01GD	29071	RHONELLA BELLINSKI	HOLIDAY EVENT SUPPLIES	901	751	45.40
04/30/2025	01GD	29077	COMCAST	UTILITIES	920	751	278.80
04/30/2025	01GD	29079	DAN MONAHAN	MAINTENANCE SUPPLIES	775	751	318.31
04/30/2025	01GD	29080	GREENBLADE ONE	CONTRACTED LABOR	830	751	135.00
04/30/2025	01GD	29083	KAY PARK RECREATION	IMPROVEMENTS	976	751	3,285.00
04/30/2025	01GD	29085	SHARON GRECH	WAGES/SALARIES	706	751	100.00
05/07/2025	01GD	29095*#	CONSUMERS ENERGY	UTILITIES	920	751	34.77
				UTILITIES	920	751	29.36
				UTILITIES	920	751	146.58
				CHECK 01GD 29095 TOTAL FOR FUND 208:			210.71
05/07/2025	01GD	29098*#	CUT RIGHT LAWN CARE INC.	CONTRACTED LABOR	830	751	3,565.00
05/12/2025	01GD	29112	LESTER BROTHERS EXC., INC.	CONTRACTED LABOR	830	751	925.00
05/12/2025	01GD	29121*#	SOMERSET HARDWARE	SUPPLIES	726	751	43.47
TOTAL - ALL FUNDS							9,056.69
Total for fund 208 PARKS AND RECREATION FUND							68,085.60

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

From: 04/13/2025 To: 05/14/2025

Name: BEDARD, KIMBERLY S Emp ID: BEDARD Marital Status: Single Birth: 06/24/1967  
Addr 1: 10612 BECKER DRIVE Dept: 101 Fed. Exempt: 0 Hire: 04/25/2022  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 100.00 Term:  
C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0 Emp Type: Part-Time  
Phone: Gender: Female State Extra: 0.00

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7912	1,219.23	1,219.23	0.00	0.00	63.00	0.00	0.00	136.90	93.27	89.69	50.00	849.37
05/09/2025	DD7962	1,165.15	1,165.15	0.00	0.00	59.25	0.00	0.00	155.41	89.14	47.39	50.00	823.21
Employee Totals:		2,384.38	2,384.38	0.00	0.00	122.25	0.00	0.00	292.31	182.41	137.08	100.00	1,672.58

Name: BILLMAN, GAVEN J Emp ID: BILLMAN Marital Status: Single Birth: 01/12/2006  
Addr 1: 3897 KIRKWOOD Dept: 206 Fed. Exempt: 0 Hire: 09/26/2024  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: JACKSON, MI 49203 Emp Status: Active State Exempt: 0 Emp Type: Part-Time  
Phone: (517) 990-2282 Gender: Male State Extra: 0.00

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7913	807.30	807.30	0.00	0.00	61.00	0.00	0.00	58.16	61.76	34.31	0.00	653.07
05/02/2025	DD7938	174.40	174.40	0.00	0.00	1.00	0.00	0.00	0.00	13.35	7.41	0.00	153.64
05/09/2025	DD7963	645.84	645.84	0.00	0.00	48.00	0.00	0.00	39.97	49.40	27.45	0.00	529.02
Employee Totals:		1,627.54	1,627.54	0.00	0.00	110.00	0.00	0.00	98.13	124.51	69.17	0.00	1,335.73

Name: BLAIR, ANDREW R Emp ID: BLAIR ANDR Marital Status: Married Birth: 07/12/1991  
Addr 1: 11275 HILLVIEW DR. Dept: 206 Fed. Exempt: 0 Hire: 07/21/2016  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: CEMENT CITY, MI 49233 Emp Status: Active State Exempt: 0 Emp Type: Part-Time  
Phone: (517) 442-6007 Gender: Male State Extra: 0.00

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7914	1,391.04	1,391.04	0.00	0.00	85.00	0.00	0.00	73.33	106.42	59.12	0.00	1,152.17
05/02/2025	DD7939	313.61	313.61	0.00	0.00	1.00	0.00	0.00	0.00	23.98	13.33	0.00	276.30
05/09/2025	DD7964	1,391.04	1,391.04	0.00	0.00	84.00	0.00	0.00	73.33	106.41	59.12	0.00	1,152.18
Employee Totals:		3,095.69	3,095.69	0.00	0.00	170.00	0.00	0.00	146.66	236.81	131.57	0.00	2,580.65

Name: BRADY, ROBERT K Emp ID: BRADY Marital Status: Single Birth: 10/29/1986  
Addr 1: 9062 PLATT RD. Dept: 206 Fed. Exempt: 0 Hire: 07/18/2024  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:



From: 04/13/2025 To: 05/14/2025

C-St-Zip:	DUNDEE, MI 48131	Emp Status:	Active	State Exempt:	0	Emp Type:	Full-Time						
Phone:		Gender:	Male	State Extra:	0.00								
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7915	2,086.56	2,086.56	0.00	0.00	97.00	0.00	0.00	171.98	159.62	88.68	0.00	1,666.28
05/02/2025	DD7940	298.60	298.60	0.00	0.00	1.00	0.00	0.00	0.00	22.84	12.69	0.00	263.07
05/09/2025	DD7965	3,151.58	2,332.58	0.00	819.00	106.00	26.00	0.00	370.81	241.10	133.94	0.00	2,405.73
Employee Totals:		5,536.74	4,717.74	0.00	819.00	204.00	26.00	0.00	542.79	423.56	235.31	0.00	4,335.08
Name:	BRIGHTON, TIMOTHY H	Emp ID:	BRIGHTON	Marital Status:	Single	Birth:	01/28/1988						
Addr 1:	10734 WESTDALE DR	Dept:	206	Fed. Exempt:	0	Hire:	01/19/2023						
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:							
C-St-Zip:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	3	Emp Type:							
Phone:		Gender:	Male	State Extra:	0.00								
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7916	3,608.01	2,348.01	0.00	1,260.00	107.00	40.00	0.00	270.15	272.19	122.77	100.00	2,842.90
05/02/2025	DD7941	299.12	299.12	0.00	0.00	1.00	0.00	0.00	0.00	22.88	0.00	0.00	276.24
05/09/2025	DD7966	1,934.42	1,934.42	0.00	0.00	89.00	0.00	0.00	73.06	144.16	51.65	100.00	1,565.55
Employee Totals:		5,841.55	4,581.55	0.00	1,260.00	197.00	40.00	0.00	343.21	439.23	174.42	200.00	4,684.69
Name:	BURKE, DOUG S	Emp ID:	BURKE D	Marital Status:	Single	Birth:	11/16/1963						
Addr 1:	16450 ADDISON RD	Dept:	276	Fed. Exempt:	0	Hire:	05/01/2023						
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:							
C-St-Zip:	ADDISON, MI 49220	Emp Status:	Active	State Exempt:	0	Emp Type:							
Phone:		Gender:	Male	State Extra:	0.00								
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	29051	199.89	199.89	0.00	0.00	2.00	0.00	0.00	0.00	15.29	8.50	0.00	176.10
05/09/2025	29086	199.89	199.89	0.00	0.00	0.00	0.00	0.00	0.00	15.30	8.50	0.00	176.09
Employee Totals:		399.78	399.78	0.00	0.00	2.00	0.00	0.00	0.00	30.59	17.00	0.00	352.19
Name:	FRIESS, ASHLEY	Emp ID:	FRIESS ASH	Marital Status:	Single	Birth:	07/19/1995						
Addr 1:	11953 SUTFIN RD	Dept:	206	Fed. Exempt:	0	Hire:	07/18/2013						
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:							
C-St-Zip:	HORTON, MI 49246	Emp Status:	Active	State Exempt:	1	Emp Type:	Part-Time						
Phone:	(517) 250-3764	Gender:	Female	State Extra:	0.00								

From: 04/13/2025 To: 05/14/2025

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7917	1,192.32	1,192.32	0.00	0.00	73.00	0.00	0.00	104.37	91.22	41.19	10.24	945.30
05/02/2025	DD7942	877.94	877.94	0.00	0.00	1.00	0.00	0.00	66.64	67.16	27.83	0.00	716.31
05/09/2025	DD7967	1,589.76	1,589.76	0.00	0.00	96.00	0.00	0.00	152.06	121.62	58.08	10.24	1,247.76
Employee Totals:		3,660.02	3,660.02	0.00	0.00	170.00	0.00	0.00	323.07	280.00	127.10	20.48	2,909.37

Name: FRIESS, JENNIFER L  
Addr 1: 9901 FOLKS RD  
Addr 2:  
C-St-Zip: HANOVER, MI 49241  
Phone:  
Emp ID: FRIESS J  
Dept: 206  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Married  
Fed. Exempt: 0  
Fed. Extra: 0.00  
State Exempt: 0  
State Extra: 0.00  
Birth: 05/29/1980  
Hire: 06/20/2022  
Term:  
Emp Type:

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7918	563.04	563.04	0.00	0.00	35.00	0.00	0.00	31.69	43.07	23.93	0.00	464.35
05/02/2025	DD7943	163.53	163.53	0.00	0.00	1.00	0.00	0.00	0.00	12.51	6.95	0.00	144.07
05/09/2025	DD7968	960.48	960.48	0.00	0.00	58.00	0.00	0.00	76.55	73.47	40.82	0.00	769.64
Employee Totals:		1,687.05	1,687.05	0.00	0.00	94.00	0.00	0.00	108.24	129.05	71.70	0.00	1,378.06

Name: FRIESS, SCOTT A  
Addr 1: 9901 FOLKS ROAD  
Addr 2:  
C-St-Zip: HANOVER, MI 49241  
Phone: (517) 250-3430  
Emp ID: FRIESS SCO  
Dept: 206  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Married  
Fed. Exempt: 0  
Fed. Extra: 0.00  
State Exempt: 0  
State Extra: 0.00  
Birth: 05/29/1968  
Hire: 10/05/2005  
Term:  
Emp Type: Full-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7919	2,239.98	2,239.98	0.00	0.00	81.00	0.00	0.00	225.53	165.27	91.82	449.44	1,307.92
05/02/2025	DD7944	255.65	255.65	0.00	0.00	1.00	0.00	0.00	0.95	19.56	10.87	0.00	224.27
05/09/2025	DD7969	2,239.98	2,239.98	0.00	0.00	80.00	0.00	0.00	225.53	165.28	91.82	449.44	1,307.91
Employee Totals:		4,735.61	4,735.61	0.00	0.00	162.00	0.00	0.00	452.01	350.11	194.51	898.88	2,840.10

Name: GESSNER, JOHN P  
Addr 1: 107 RIPPON AVE  
Addr 2:  
C-St-Zip: HILLSDALE, MI 49242  
Phone: (517) 610-8183  
Emp ID: GESSNER J  
Dept: 207  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Married  
Fed. Exempt: 0  
Fed. Extra: 0.00  
State Exempt: 0  
State Extra: 0.00  
Birth: 11/06/1964  
Hire: 04/06/2020  
Term:  
Emp Type: Full-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
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From: 04/13/2025 To: 05/14/2025

04/25/2025	DD7920	2,307.22	2,307.22	0.00	0.00	81.00	0.00	0.00	179.60	176.50	98.06	0.00	1,853.06
05/09/2025	DD7970	2,307.22	2,307.22	0.00	0.00	80.00	0.00	0.00	179.60	176.51	98.06	0.00	1,853.05
Employee Totals:		4,614.44	4,614.44	0.00	0.00	161.00	0.00	0.00	359.20	353.01	196.12	0.00	3,706.11

Name:	HAYES, CODY J	Emp ID:	HAYES CODY	Marital Status:	Single	Birth:	09/29/1993
Addr 1:	11520 DONEGAL	Dept:	206	Fed. Exempt:	7	Hire:	11/17/2011
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	1	Emp Type:	Part-Time
Phone:	(517) 474-7000	Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7945	34.16	34.16	0.00	0.00	1.00	0.00	0.00	0.00	2.62	0.00	0.00	31.54
Employee Totals:		34.16	34.16	0.00	0.00	1.00	0.00	0.00	0.00	2.62	0.00	0.00	31.54

Name:	HOLUBIK, ROSS M	Emp ID:	HOLUBIK R	Marital Status:	Single	Birth:	09/30/1996
Addr 1:	30 N. DIVISION ST	Dept:	206	Fed. Exempt:	0	Hire:	09/12/2014
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	PETERSBURG, MI 49270	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7921	1,192.32	1,192.32	0.00	0.00	73.00	0.00	0.00	104.37	91.21	50.67	0.00	946.07
05/02/2025	DD7946	145.94	145.94	0.00	0.00	1.00	0.00	0.00	0.00	11.17	6.20	0.00	128.57
05/09/2025	DD7971	794.88	794.88	0.00	0.00	48.00	0.00	0.00	56.67	60.80	33.78	0.00	643.63
Employee Totals:		2,133.14	2,133.14	0.00	0.00	122.00	0.00	0.00	161.04	163.18	90.65	0.00	1,718.27

Name:	KELLER, AUSTIN H	Emp ID:	KELLER	Marital Status:	Single	Birth:	11/23/1993
Addr 1:	612 N BROADWAY ST	Dept:	206	Fed. Exempt:	6	Hire:	06/20/2024
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	UNION CITY, MI 49094	Emp Status:	Active	State Exempt:	6	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7922	1,755.36	1,755.36	0.00	0.00	107.00	0.00	0.00	10.54	134.28	17.27	0.00	1,593.27
05/02/2025	DD7947	572.36	572.36	0.00	0.00	1.00	0.00	0.00	0.00	43.78	0.00	0.00	528.58
05/09/2025	DD7972	1,891.98	1,759.98	0.00	132.00	106.00	5.50	0.00	24.20	144.75	22.50	0.00	1,700.53
Employee Totals:		4,219.70	4,087.70	0.00	132.00	214.00	5.50	0.00	34.74	322.81	39.77	0.00	3,822.38

From: 04/13/2025 To: 05/14/2025

Name:	KING, JUSTIN D	Emp ID:	KING JUSTI	Marital Status:	Single	Birth:						
Addr 1:	P.O. BOX 122	Dept:	206	Fed. Exempt:	0	Hire:	11/17/2005					
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	20.00	Term:						
C-St-Zip:	SOMERSET CENTER, MI 49282	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time					
Phone:		Gender:	Male	State Extra:	0.00							
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7923	1,282.37	1,282.37	0.00	0.00	60.00	0.00	135.17	98.10	54.50	50.00	944.60
05/02/2025	DD7948	419.95	419.95	0.00	0.00	1.00	0.00	37.38	32.12	17.85	0.00	332.60
05/09/2025	DD7973	782.46	782.46	0.00	0.00	36.00	0.00	75.18	59.87	33.25	50.00	564.16
Employee Totals:		2,484.78	2,484.78	0.00	0.00	97.00	0.00	247.73	190.09	105.60	100.00	1,841.36
Name:	KULCZYCKI, SHAINA W	Emp ID:	KULCZ	Marital Status:	Married	Birth:						
Addr 1:	13980 CALHOUN RD	Dept:	101	Fed. Exempt:	0	Hire:	02/13/1986					
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	60.00	Term:	02/01/2024					
C-St-Zip:	CEMENT CITY, MI 49233	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time					
Phone:		Gender:	Male	State Extra:	0.00							
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7924	719.06	719.06	0.00	0.00	36.50	0.00	60.00	55.02	30.56	0.00	573.48
Employee Totals:		719.06	719.06	0.00	0.00	36.50	0.00	60.00	55.02	30.56	0.00	573.48
Name:	MCCANN, CHRISTOPHER	Emp ID:	MCCA C FLR	Marital Status:	Married	Birth:						
Addr 1:	11328 OAKWOOD DRIVE	Dept:	206	Fed. Exempt:	0	Hire:	06/08/1979					
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	06/20/2019					
C-St-Zip:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time					
Phone:	(865) 388-6377	Gender:	Male	State Extra:	0.00							
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7949	79.70	79.70	0.00	0.00	1.00	0.00	0.00	6.10	3.39	0.00	70.21
Employee Totals:		79.70	79.70	0.00	0.00	1.00	0.00	0.00	6.10	3.39	0.00	70.21
Name:	MCCANN, CHRISTOPHER L	Emp ID:	MCCANN POL	Marital Status:	Single	Birth:						
Addr 1:	11328 OAKWOOD DRIVE	Dept:	207	Fed. Exempt:	0	Hire:	06/08/1979					
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	06/20/2019					
C-St-Zip:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	0	Emp Type:	Full-Time					
Phone:	(865) 388-6377	Gender:	Male	State Extra:	0.00							

From: 04/13/2025 To: 05/14/2025

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7925	1,844.87	1,844.87	0.00	0.00	85.00	0.00	0.00	182.67	141.13	78.41	0.00	1,442.66
05/09/2025	DD7974	1,757.02	1,757.02	0.00	0.00	80.00	0.00	0.00	172.13	134.42	74.67	0.00	1,375.80
Employee Totals:		3,601.89	3,601.89	0.00	0.00	165.00	0.00	0.00	354.80	275.55	153.08	0.00	2,818.46

Name: MCKENNA, KEEGAN J  
Addr 1: 12911 STRATFORD DR.  
Addr 2:  
C-St-Zip: SOMERSET CENTER, MI 49282  
Phone:  
Emp ID: MCKENNA  
Dept: 207  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Single  
Fed. Exempt: 0  
Fed. Extra: 0.00  
State Exempt: 0  
State Extra: 0.00  
Birth: 05/31/1995  
Hire: 06/18/2023  
Term:  
Emp Type: Full-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7926	1,904.40	1,724.40	0.00	180.00	81.00	6.00	0.00	189.82	145.69	80.94	0.00	1,487.95
04/25/2025	DD7937	124.20	124.20	0.00	0.00	7.00	0.00	0.00	0.00	9.50	5.28	0.00	109.42
05/02/2025	DD7950	80.73	80.73	0.00	0.00	1.00	0.00	0.00	0.00	6.18	3.43	0.00	71.12
05/09/2025	DD7975	1,656.00	1,656.00	0.00	0.00	80.00	0.00	0.00	160.01	126.68	70.38	0.00	1,298.93
Employee Totals:		3,765.33	3,585.33	0.00	180.00	169.00	6.00	0.00	349.83	288.05	160.03	0.00	2,967.42

Name: MERKLE, THOMAS R  
Addr 1: 1036 BOWEN LANE  
Addr 2:  
C-St-Zip: QUINCY, MI 49082  
Phone:  
Emp ID: MERKLE  
Dept: 206  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Single  
Fed. Exempt: 0  
Fed. Extra: 75.00  
State Exempt: 0  
State Extra: 40.00  
Birth: 02/19/1983  
Hire: 08/04/2021  
Term:  
Emp Type: Part-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7951	1,120.65	1,120.65	0.00	0.00	1.00	0.00	0.00	131.07	85.73	87.63	0.00	816.22
Employee Totals:		1,120.65	1,120.65	0.00	0.00	1.00	0.00	0.00	131.07	85.73	87.63	0.00	816.22

Name: MORIN, RICHARD J  
Addr 1: 10646 HEWITT RD  
Addr 2:  
C-St-Zip: BROOKLYN, MI 49230  
Phone: 517  
Emp ID: MORIN RICH  
Dept: 206  
S.S. #: XXX - XX - XXXX  
Emp Status: Active  
Gender: Male  
Marital Status: Married  
Fed. Exempt: 3  
Fed. Extra: 0.00  
State Exempt: 3  
State Extra: 0.00  
Birth: 09/02/1975  
Hire: 07/17/2010  
Term:  
Emp Type: Part-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7952	68.31	68.31	0.00	0.00	1.00	0.00	0.00	0.00	5.22	0.00	0.00	63.09
05/09/2025	DD7976	198.72	198.72	0.00	0.00	12.00	0.00	0.00	0.00	15.20	0.00	0.00	183.52

Employee Totals:	267.03	267.03	0.00	0.00	13.00	0.00	0.00	20.42	0.00	0.00
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Name:	MORROW, COLIN J	Emp ID:	MORROW	Marital Status:	Single	Birth:	06/18/2004
Addr 1:	2039 PARKWOOD CT	Dept:	206	Fed. Exempt:	0	Hire:	06/16/2022
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	BROOKLYN, MI 49230	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/23/2025	DD7927	1,589.76	1,589.76	0.00	0.00	97.00	0.00	0.00	152.06	121.61	67.56	0.00	1,248.53
05/02/2025	DD7953	316.71	316.71	0.00	0.00	1.00	0.00	0.00	7.06	24.23	13.46	0.00	271.96
05/09/2025	DD7977	2,103.12	1,767.12	0.00	336.00	106.00	14.00	0.00	213.66	160.89	89.38	0.00	1,639.19
Employee Totals:		4,009.59	3,673.59	0.00	336.00	204.00	14.00	0.00	372.78	306.73	170.40	0.00	3,159.68

Name:	O'SHAUGHNESSEY, JANET M	Emp ID:	OSHAUGH	Marital Status:	Single	Birth:	05/31/2022
Addr 1:	14420 LIMERICK LANE	Dept:	253	Fed. Exempt:	0	Hire:	
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	CEMENT CITY, MI 49233	Emp Status:	Active	State Exempt:	1	Emp Type:	Elected
Phone:		Gender:	Female	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/09/2025	DD7987	2,491.67	2,491.67	0.00	0.00	0.00	0.00	0.00	215.13	190.62	85.35	0.00	2,000.57
Employee Totals:		2,491.67	2,491.67	0.00	0.00	0.00	0.00	0.00	215.13	190.62	85.35	0.00	2,000.57

Name:	PINA, TRAVIS C	Emp ID:	PINA	Marital Status:	Single	Birth:	08/25/1997
Addr 1:	10 STATE ST	Dept:	206	Fed. Exempt:	0	Hire:	07/20/2023
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	HILLSDALE, MI 49242	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7954	34.16	34.16	0.00	0.00	1.00	0.00	0.00	0.00	2.61	1.45	0.00	30.10
Employee Totals:		34.16	34.16	0.00	0.00	1.00	0.00	0.00	0.00	2.61	1.45	0.00	30.10

Name:	RADABAUGH, JAYSON M	Emp ID:	RADABAUGH	Marital Status:	Single	Birth:	09/23/2002
Addr 1:	514 MICHIGAN ST	Dept:	206	Fed. Exempt:	0	Hire:	07/20/2024
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	READING, MI 49274	Emp Status:	Active	State Exempt:	0	Emp Type:	

From: 04/13/2025 To: 05/14/2025

Phone:	Gender:	Male	State Extra:	0.00									
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7928	389.16	389.16	0.00	0.00	24.50	0.00	0.00	0.00	29.76	16.54	0.00	342.86
05/02/2025	DD7955	95.22	95.22	0.00	0.00	1.00	0.00	0.00	0.00	7.29	4.05	0.00	83.88
Employee Totals:		484.38	484.38	0.00	0.00	25.50	0.00	0.00	0.00	37.05	20.59	0.00	426.74

Name:		SHAW, TIMOTHY R		Emp ID:	SHAW TIM		Marital Status:		Married		Birth:	11/25/1959	
Addr 1:		9400 SOMERSET ROAD		Dept:	175		Fed. Exempt:		0		Hire:	10/17/2019	
Addr 2:				S.S. #:	XXX - XX - XXXX		Fed. Extra:		0.00		Term:		
C-St-Zip:		CEMENT CITY, MI 49233		Emp Status:	Active		State Exempt:		0		Emp Type:	Elected	
Phone:		(517) 748-1134		Gender:	Male		State Extra:		0.00				
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/09/2025	DD7988	1,696.25	1,696.25	0.00	0.00	0.00	0.00	0.00	27.13	129.77	72.09	0.00	1,467.26
Employee Totals:		1,696.25	1,696.25	0.00	0.00	0.00	0.00	0.00	27.13	129.77	72.09	0.00	1,467.26

Name: SLEEMAN, RICHARD W														Emp ID: SLEEMAN R	Marital Status: Single				Birth: 06/12/1986	
Addr 1: 11589 S. BRADLEY DRIVE														Dept: 206	Fed. Exempt: 1				Hire: 06/17/2010	
Addr 2:														S.S. #: XXX - XX - XXXX	Fed. Extra: 0.00				Term:	
C-St-Zip: JEROME, MI 49249														Emp Status: Active	State Exempt: 1				Emp Type: Part-Time	
Phone: (517) 592-4790														Gender: Male	State Extra: 0.00					
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay							
05/02/2025	DD7956	2,586.47	2,586.47	0.00	0.00	1.00	0.00	0.00	282.87	197.86	100.44	178.64	1,826.66							
05/09/2025	DD7978	761.76	761.76	0.00	0.00	46.00	0.00	0.00	35.02	58.28	22.89	25.52	620.05							
Employee Totals:		3,348.23		0.00		47.00	0.00	0.00		256.14		204.16								

Name:	SMITH-POST, DELORES F	Emp ID:	SMITH-POST	Marital Status:	Married	Birth:	06/25/1948						
Addr 1:	7440 JEROME ROAD	Dept:	269	Fed. Exempt:	0	Hire:	06/19/2008						
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:							
C-St-Zip:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time						
Phone:		Gender:	Female	State Extra:	0.00								
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	29052	157.32	157.32	0.00	0.00	9.00	0.00	0.00	0.00	12.03	6.69	0.00	138.60
05/09/2025	29087	206.48	206.48	0.00	0.00	10.50	0.00	0.00	0.00	15.79	8.78	0.00	181.91

From: 04/13/2025 To: 05/14/2025

Employee Totals: 363.80 0.00 0.00 19.50 0.00 0.00 0.00 27.82 15.47 0.00 320.51

Name: TRUITT, APRIL L Emp ID: TRUITT APRIL Marital Status: Single Birth: 07/25/1986  
Addr 1: 2616 N. SAINT ANTHONY DR Dept: 206 Fed. Exempt: 0 Hire: 08/21/2008  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: JACKSON, MI 49203 Emp Status: Active State Exempt: 0  
Phone: (517) 499-0918 Gender: Female State Extra: 0.00 Emp Type: Part-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7929	521.64	521.64	0.00	0.00	25.00	0.00	27.55	39.91	22.17	0.00	432.01
05/09/2025	DD7979	521.64	521.64	0.00	0.00	24.00	0.00	27.55	39.90	22.17	0.00	432.02
Employee Totals:		1,043.28	1,043.28	0.00	0.00	49.00	0.00	55.10	79.81	44.34	0.00	864.03

Name: UYTENHOVE, JEROME G Emp ID: UYTT J Marital Status: Married Birth: 04/07/1951  
Addr 1: 11420 WEATHERMAX DRIVE Dept: 215 Fed. Exempt: 0 Hire: 03/17/2021  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0  
Phone: Gender: Male State Extra: 0.00 Emp Type: Part-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7930	78.66	78.66	0.00	0.00	5.00	0.00	0.00	6.01	3.34	0.00	69.31
05/09/2025	DD7980	88.49	88.49	0.00	0.00	4.50	0.00	0.00	6.78	3.76	0.00	77.95
Employee Totals:		167.15	167.15	0.00	0.00	9.50	0.00	0.00	12.79	7.10	0.00	147.26

Name: UYTENHOVE, SHARON Emp ID: UYTEN-SHA Marital Status: Married Birth: 10/04/1949  
Addr 1: 11420 WEATHERMAX DRIVE Dept: 215 Fed. Exempt: 0 Hire: 08/01/2019  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0  
Phone: (517) 260-2353 Gender: Female State Extra: 0.00 Emp Type: Elected

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/09/2025	DD7989	2,908.33	2,908.33	0.00	0.00	0.00	0.00	265.12	222.48	123.60	0.00	2,297.13
Employee Totals:		2,908.33	2,908.33	0.00	0.00	0.00	0.00	265.12	222.48	123.60	0.00	2,297.13

Name: VOZENILEK, BARBARA A Emp ID: VOZENILEK Marital Status: Single Birth: 09/09/1958  
Addr 1: 10611 BECKER DRIVE Dept: 101 Fed. Exempt: 0 Hire: 08/05/2024  
Addr 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term:  
C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0 Emp Type: Part-Time



From: 04/13/2025 To: 05/14/2025

Phone:		Gender:		Female		State Extra:		0.00					
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	29053	608.00	608.00	0.00	0.00	32.00	0.00	0.00	36.18	46.52	25.84	0.00	499.46
05/09/2025	29088	570.00	570.00	0.00	0.00	30.00	0.00	0.00	32.38	43.61	24.23	0.00	469.78
Employee Totals:		1,178.00	1,178.00	0.00	0.00	62.00	0.00	0.00	68.56	90.13	50.07	0.00	969.24
Name: WARING, STEVEN A		Emp ID: WARING		Marital Status: Single		Birth: 10/10/1997							
Addr 1: 904 EUGENE AVE		Dept: 206		Fed. Exempt: 0		Fed. Extra: 10.00		Hire: 01/18/2024					
C-St-Zip: JACKSON, MI 49203		S.S. #: XXX - XX - XXXX		Emp Status: Active		State Exempt: 0		Term: 10.00					
Phone:		Gender: Male		Active		State Extra: 10.00		Emp Type: Part-Time					
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7931	2,279.13	2,279.13	0.00	0.00	97.00	0.00	0.00	205.09	174.36	106.86	0.00	1,792.82
05/02/2025	DD7957	400.29	400.29	0.00	0.00	1.00	0.00	0.00	10.00	30.63	27.01	0.00	332.65
05/09/2025	DD7981	2,453.67	2,453.67	0.00	0.00	104.00	0.00	0.00	227.27	187.70	114.28	0.00	1,924.42
Employee Totals:		5,133.09	5,133.09	0.00	0.00	202.00	0.00	0.00	442.36	392.69	248.15	0.00	4,049.89
Name: WEIDNER, LESLEY L		Emp ID: WEIDNER		Marital Status: Married		Birth: 01/28/1966							
Addr 1: 11785 ROUND LAKE ROAD		Dept: 101		Fed. Exempt: 0		Fed. Extra: 0.00		Hire: 08/05/2024					
C-St-Zip: HORTON, MI 49246		S.S. #: XXX - XX - XXXX		Emp Status: Active		State Exempt: 0		Term: 0.00					
Phone:		Gender: Female		Active		State Extra: 0.00		Emp Type: Part-Time					
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
04/25/2025	DD7932	617.50	617.50	0.00	0.00	32.50	0.00	0.00	37.13	47.23	26.24	0.00	506.90
05/09/2025	DD7982	517.75	517.75	0.00	0.00	27.25	0.00	0.00	27.16	39.61	22.00	0.00	428.98
Employee Totals:		1,135.25	1,135.25	0.00	0.00	59.75	0.00	0.00	64.29	86.84	48.24	0.00	935.88
Name: WEIDNER, THOMAS J		Emp ID: THOMAS WEIDNER		Marital Status: Married		Birth: 07/20/1965							
Addr 1: 11785 ROUND LAKE ROAD		Dept: 805		Fed. Exempt: 0		Fed. Extra: 20.00		Hire: 11/21/2024					
C-St-Zip: HORTON, MI 49246		S.S. #: XXX - XX - XXXX		Emp Status: Active		State Exempt: 0		Term: 0.00					
Phone: (517) 206-9977		Gender: Male		Active		State Extra: 0.00		Emp Type: Part-Time					
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay

From: 04/13/2025 To: 05/14/2025

04/25/2025	DD7933	282.00	282.00	0.00	0.00	12.75	0.00	0.00	23.58	21.58	11.99	0.00	224.85
05/09/2025	DD7983	180.00	180.00	0.00	0.00	7.50	0.00	0.00	20.00	13.77	7.65	0.00	138.58
Employee Totals:		462.00	462.00	0.00	0.00	20.25	0.00	0.00	43.58	35.35	19.64	0.00	363.43

Name:	WESTON, KYLEE A	Emp ID:	WESTON	Marital Status:	Single	Birth:	06/09/2004
Addr 1:	9901 FOLKS RD	Dept:	206	Fed. Exempt:	0	Hire:	05/18/2023
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
C-St-Zip:	HANOVER, MI 49241	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay
04/25/2025	DD7934	645.84	645.84	0.00	0.00	49.00	0.00	0.00	49.40	27.45	0.00	568.99
05/02/2025	DD7958	167.67	167.67	0.00	0.00	1.00	0.00	0.00	12.83	7.13	0.00	147.71
05/09/2025	DD7984	1,163.86	1,163.86	0.00	0.00	86.50	0.00	0.00	89.04	49.46	0.00	1,025.36
Employee Totals:		1,977.37	1,977.37	0.00	0.00	136.50	0.00	0.00	151.27	84.04	0.00	1,742.06

Name:	WHITAKER, THOMAS W	Emp ID:	WHITAKER T	Marital Status:	Single	Birth:	03/10/1978
Addr 1:	7698 EL CAJON DRIVE	Dept:	206	Fed. Exempt:	0	Hire:	05/15/2014
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	50.00	Term:	
C-St-Zip:	JACKSON, MI 49201	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:	(734) 276-1984	Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay
04/25/2025	DD7935	1,043.28	1,043.28	0.00	0.00	49.00	0.00	130.73	77.63	42.30	50.72	741.90
05/02/2025	DD7959	801.87	801.87	0.00	0.00	1.00	0.00	107.51	61.34	34.08	0.00	598.94
05/09/2025	DD7985	1,564.92	1,564.92	0.00	0.00	72.00	0.00	193.33	117.52	64.47	50.72	1,138.88
Employee Totals:		3,410.07	3,410.07	0.00	0.00	122.00	0.00	431.57	256.49	140.85	101.44	2,479.72

Name:	WOOLSEY, DAREL C	Emp ID:	WOOLSEY	Marital Status:	Single	Birth:	07/06/1971
Addr 1:	9271 SWOW RD	Dept:	206	Fed. Exempt:	0	Hire:	10/30/2023
Addr 2:		S.S. #:	XXX - XX - XXXX	Fed. Extra:	20.00	Term:	
C-St-Zip:	HORTON, MI 49246	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time
Phone:		Gender:	Male	State Extra:	0.00		

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay
04/25/2025	DD7936	521.64	521.64	0.00	0.00	25.00	0.00	47.55	39.91	22.17	0.00	412.01
05/02/2025	DD7960	219.42	219.42	0.00	0.00	1.00	0.00	20.00	16.78	9.33	0.00	173.31
05/09/2025	DD7986	521.64	521.64	0.00	0.00	24.00	0.00	47.55	39.90	22.17	0.00	412.02

EMPLOYEE EARNINGS HISTORY REPORT FOR SOMERSET TOWNSHIP

From: 04/13/2025 To: 05/14/2025

Employee Totals:		1,262.70	1,262.70	0.00	0.00	50.00	0.00	115.10	96.59	53.67	0.00	997.34	
-----													
Name:	ZUKE, CAMERON S	Emp ID:	ZUKE CAM	Marital Status:	Single	Birth:	10/17/1999						
Addr 1:	5311 BROOKLYN RD	Dept:	206	Fed. Exempt:	0	Hire:	07/19/2018						
Addr 2:	APT 12	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:							
C-St-Zip:	JACKSON, MI 49201	Emp Status:	Active	State Exempt:	0	Emp Type:	Part-Time						
Phone:	(517) 745-7917	Gender:	Male	State Extra:	0.00								
-----													
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Supl. Hours	Fed. Tax	FICA	State Tax	Other Ded	Net Pay
05/02/2025	DD7961	111.00	111.00	0.00	0.00	1.00	0.00	0.00	0.00	8.49	4.72	0.00	97.79
Employee Totals:		111.00	111.00	0.00	0.00	1.00	0.00	0.00	0.00	8.49	4.72	0.00	97.79
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Grand Totals:		83,224.56	80,497.56	0.00	2,727.00	3,220.75	91.50	0.00	6,423.44	6,342.52	3,337.79	1,624.96	65,495.85

**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR April 17, 2025**

**Page 1 of 4**

1. **CALL TO ORDER-** The regular meeting of the Township of Somerset Board of Trustees was called to order by Supervisor Shaw on Thursday, April 17th, 2025 at 7:00PM in the Somerset Center Community Room, 12715 Chicago Rd, Somerset Center, MI 49282. Attendees recited the Pledge of Allegiance. There were 20 citizens in attendance.
2. **ROLL CALL OF BOARD MEMBERS**
  - a) Supervisor Tim Shaw - Present
  - b) Treasurer Jan O'Shaughnessey - Present
  - c) Trustee Steve Meckley - Present
  - d) Trustee David Pumfrey -- Present
  - e) Clerk Sharon Uyttenhove - Absent
3. **ADDITIONS OR CORRECTIONS TO AGENDA-** Supervisor Shaw requested to add **Approve closed session minutes from March 20<sup>th</sup>, 2025 Regular Board Meeting** to the Consent Agenda, and add **Resolution 2025-4: Supervisor Review and Approval of Township Expenditures** to New Business. Hearing no other changes, Meckley moved to approve the agenda as amended. Second Pumfrey. Vote taken with Ayes: 4. Nays: 0. Absent: 1. Amended Agenda approved.
4. **SUPERVISORS COMMENTS-** Supervisor Shaw stated that attendees have 3 minutes to address the Board at the beginning and at the end of the meeting.
5. **PUBLIC COMMENT-** Opened at 7:05pm. Two (2) people came forward to speak. Public Comment closed at 7:13pm.
6. **REPORTS**
  - a) **Fire & Rescue-** Fire Chief Friess read the March 2025 Fire & Rescue Report. Fire and EMS calls for March were 95 calls, for a total of 312 for the year, which is an increase of 81 calls compared to last year. There were 81 Medical Emergencies, 12 Fires, and 2 Vehicle Accidents. Fuel consumption was 278.9 gal of Diesel and 143.5 gal of gas. March Charges: \$32,842.30. March Credits: \$51,334.18. (See Attachments #1 & #2)
  - b) **Treasurer-** Treasurer O'Shaughnessey gave the March 31, 2025 Treasurer's Report. All Fund Balance was \$1,676,161.26. O'Shaughnessey said the Bank of America CD matured April 11, 2025 and current rates offered through JP Morgan Chase are 4.0% for a 36-month term. Following discussion, Shaw moved to authorize the Treasurer to commit to a 12-month policy at the best rate possible. Second Meckley. Roll Call Vote taken with Ayes: O'Shaughnessey, Meckley, Pumfrey, and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachments #3 & #4)
  - c) **Police-** Police Chief Gessner gave the Police Report for the month of March 2025. There were 551.5 Hours Worked, 3598 Miles Patrolled, 5 Citations issued, 4 Vehicle Crashes, 12 Assists to STFD and 140 Incident Reports. Gas consumption was 357.1 gallons. (See Attachment #5)
  - d) **Parks & Recreation-** Chair Monahan read the Parks and Rec. Committee Report the April 7, 2025 meeting. Monahan provided updates on ball field maintenance and concession stand improvements. Cochair Kulczycki also stated that McCourtie Park received a Spruce Award in recognition of beautification projects through the Irish Hills Regional Chamber of Commerce. There was a total of 102 Volunteer hours in March. (See Attachment #6)

- e) **Jerome Community Building**- Chair Smith-Post read the JCB Report from the April 10, 2025 meeting. After expenses were turned in, the April 12<sup>th</sup> fundraiser made \$1,127.00. There were approximately 58 volunteer hours. (See Attachment #7)
- f) **Supervisors Report**- Supervisor Shaw said he's been getting many calls about the roads, and also met with the Lake Somerset Property Owners Associations about having a special assessment completed.
- g) **Assessors Report**- Supervisor Shaw read the April 2025 Assessor's Report. Attached to this report is the Assessment Roll Certification that will be given to the Hillsdale County Board of Commissioners and a graph showing the value(s) of each Township and City within Hillsdale County for the 2025 year. (See Attachments #8 & #9)
- h) **Zoning Administrator**- Zoning Administrator Weidner read the March 15, 2025 through April 11, 2025 Zoning Report. There were 5 Zoning Compliance Permit Requests, 6 Site Inspections, and 41 contacts with phone, emails, walk-ins and letters. (See Attachment #10)
- i) **County Commissioner**- Commissioner Leininger updated the Board on the Assessment Roll Certification and the upcoming dam repair project on Lake Somerset.
- j) **Hillsdale County Road Commission**- Road Commissioner Kline updated the Board on the many road repairs and maintenance taking place due to the recent storms.
- k) **Planning Commission**- Chair Carolan updated the Board on the latest Zoning Ordinances that will be submitted for approval later in the meeting. Carolan also gave updates on the Planning Commission's status for upcoming renewable energy ordinances, and welcomed new member Dale Hinkelman to the Planning Commission.
- l) **Revenue and Expenditures**- Deputy Clerk Vozenilek reviewed the Revenue and Expenditures Report for the period ending March 31, 2025. (See Attachment #11)

**7. FINANCES**

- a) **February Bills and Payroll through April 12, 2025 as prepared by Deputy Clerk Vozenilek**- Deputy Clerk Vozenilek reviewed the March 2025 Accounts Payables and Payroll. O'Shaughnessey moved to approve Accounts Payables of \$68,052.23 and Payroll of \$78,589.84 for a total of \$146,642.07. Second Pumfrey. Roll call Vote was taken with Ayes: Meckley, Pumfrey, O'Shaughnessey, and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachments #12, #13 & #14)

**8. CONSENT AGENDA**- Trustee Meckley moved to approve the Consent Agenda as amended. Second O'Shaughnessey. Vote taken. Ayes: 4. Nays: 0. Absent 1. Motion carried. Amended Consent Agenda approved.

- a) Approve minutes from March 20<sup>th</sup>, 2025 Regular Board Meeting
- b) Approve closed session minutes from March 20<sup>th</sup>, 2025 Regular Board Meeting

**9. UNFINISHED BUSINESS**

- a) **Invoice Cloud Early Termination Agreement-** Treasurer O'Shaughnessey updated the status on the Invoice Cloud contract and the current negotiations to cancel for a cost of \$10,000. Following discussion, Meckley moved to table the item until more information can be presented. Second Pumfrey. Vote taken with Ayes: 4. Nays: 0. Absent: 1. Motion carried. (See Attachment #15)
- b) **FOIA Procedure-** No new information at this time.
- c) **Solar Energy Project-** No new information at this time.
- d) **Quarterly Pay for Fire Department-** Supervisor Shaw said this item will be put on hold until the Fire Chief Evaluation can be completed.
- e) **Fire Chief Evaluation-** Per section MCL 15.268 of the Open Meetings Act, Chief Friess requested the Board to into a closed session. Shaw moved for the Board to go into closed session. Second by Meckley. Vote taken with Ayes: 4. Nays: None. Absent: 1. Motion carried.  
Closed session started at 8:04pm.  
Concluding the discussion, Shaw moved for the Board to come out of the closed session. Second Pumfrey. Vote taken with Ayes: 4. Nays: None. Absent: 1. Motion carried.  
Closed session ended at 8:40pm.

Meckley moved to accept the disciplinary action for Fire Chief Friess as discussed in closed session. Second Pumfrey. Vote taken with Ayes: 4. Nays: None. Absent: 1. Motion carried.

**10. NEW BUSINESS**

- a) **Employee Handbook Update-Resolution 2025-5: Earned Sick Time Act-** Following discussion, Meckley moved to adopt Resolution 2025-5. Second O'Shaughnessey. Roll Call Vote taken with Ayes: Meckley, Pumfrey, O'Shaughnessey, and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachment #16)
- b) **Purchase Request McCourtie Park Bleachers-** Chair Monahan reviewed the proposed bleachers purchase for the newly completed baseball field. Following discussion, O'Shaughnessey moved to approve the purchase of a new set of bleachers from Kay Park Recreation at a cost of \$3,285.00. Second Meckley. Roll Call Vote taken with Ayes: O'Shaughnessey, Meckley, Pumfrey, and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachment #17)
- c) **Proposed Planning Commission Zoning Ordinances-** Chair Carolan reviewed the latest Zoning Ordinances as proposed by the Planning Commission. Shaw moved to accept the Zoning Ordinances as presented and authorize the Planning Commission to send it to the Hillsdale County Planning Commissioner for approval. Second Meckley. Roll Call Vote taken with Ayes: Pumfrey, O'Shaughnessey, Meckley and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachment #18)

**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR April 17, 2025**

**Page 4 of 4**

- d) **Resolution 2025-4: Supervisor Review and Approval of Township Expenditures-** Supervisor Shaw reviewed Resolution 2025-4. O'Shaughnessey moved to approve Resolution 2025-4. Second Pumfrey. Roll Call Vote taken with Ayes: O'Shaughnessey, Meckley, Pumfrey, and Shaw. Nays: None. Absent: Uyttenhove. Motion carried. (See Attachment #19).

11. **PUBLIC COMMENT-** Opened at 8:56pm. Two people came forward to speak. Public Comment closed at 9:02pm.

12. **BOARD COMMENT-** Supervisor Shaw commented on the necessity for the Township to have full Board packets ready and posted for the public to review before the meeting.

13. **ANNOUNCEMENTS-**

- a) Next Regular Board Meeting will be Thursday, May 15, 2025 at 7:00pm at the Somerset Center Community Room: 12715 East Chicago Road, Somerset Center MI, 49282
- b) McCourtie Park Earth Day Celebration Saturday, April 26<sup>th</sup>, 2025: Guided nature walk 10am-11am, event activities 11am-2pm.
- c) Township Clean-up Saturday May 3, 2025 from 8am-12pm in the Somerset Center parking lot.

Hearing no further business, Supervisor Shaw adjourned the April 17th, 2025 Board Meeting at 9:08pm.

Respectfully submitted by Shaina Kulczycki, Somerset Township Coordinator.

**SOMERSET TOWNSHIP FIRE DEPARTMENT  
AND EMS**

**Policy # 110.25**

**Discipline Policy:**

**All Employees are “at will” employees**

**1. Scope:**

This policy applies to all Somerset Township Fire Department and EMS affiliates, including Full-time, part-time, and Paid-on call members, without discrimination.

**2. Purpose:**

This policy outlines the procedures and guidelines for addressing disciplinary matters within the Somerset Township Fire and EMS. It is designed to ensure fair, consistent, and transparent approach to maintaining professional standards and accountability.

**3. General Provisions:**

Violations of any Township ordinance, board policy, department procedure or policy, or conviction of a felony shall result in disciplinary action, up to suspension or termination. All disciplinary actions shall be documented and conducted in accordance with this policy and applicable Michigan labor laws. Disciplinary actions must follow a process that provides adequate notice, the opportunity to respond, and ensures nondiscriminatory treatment.

**4. Documentation of Violations:**

- a. Any violation shall be documented, the Chief will be notified of all violations at the time of the violation.
- b. The Chief or Asst. Chief shall provide a written reprimand to the alleged violator, which shall include but is not limited to the following.
  1. The date of the incident
  2. Where the incident occurred



3. Who was involved in the incident
4. The specific policy or procedure allegedly violated
5. The nature of the disciplinary action taken
6. Consequences for future violations

**5. Disciplinary Actions:**

- a. Disciplinary actions may include but are not limited to:
  1. Verbal (documented)
  2. Written
  3. Suspension (without pay)
  4. Subject to termination of employment
  5. A combination of the above actions, as deemed appropriate by the Fire Chief
- b. The level of disciplinary action will depend on the following factors:
  1. Severity of the violation – the seriousness of the infraction and its impact on the safety and operations.
  2. Consequences to Safety – The potential harm caused to others by the violation.
  3. Impact on the department or Township – Damage to reputation, efficiency, or resources.
  4. Employee's Record – Previous disciplinary actions.
  5. Intent and Conduct – The degree of recklessness or intentionality involved.
- c. All suspensions or terminations must comply with Michigan's "at will" employment doctrine, while exceptions related to wrongful discharge must also be considered.
- d. Any employee who is disciplined, suspended, or terminated are entitled to a pre-disciplinary hearing composed of the Fire Chief and may include a Somerset Township Board Member. The employee in question may request an individual to set in with them. These provisions are consistent with the principles of due process under Michigan law.

**6. Grounds for Immediate Termination:**

1. Theft of Township property or property at the scene of an emergency.
2. Reporting to emergency scenes, meetings, or training sessions under the influence of alcohol or a controlled substance.

3. Any conduct deemed egregiously detrimental to the department, its personnel, or the Township.

**7. Write- up Fall-off Provisions:**

1. Disciplinary write-ups will remain on an employee's record for 9 calendar months from the date of issuance. If no further disciplinary action occurs within that time frame, the write-up will be considered inactive and removed from the employee's record. However, it will remain in the employee's personnel file for documentation purposes.
2. Inactive write-ups will not be factored into future disciplinary actions or performance evaluations but may be retained for historical reference in accordance with the departments document retention policies. This provision is intended to promote fairness and encourage continuous improvement among employees.

**7.a) Examples of Exceptions to this Section:**

This list is not exhaustive.

1. Gross misconduct that endangers a patient or another member of the department.
2. Conduct unbecoming of a department member.

**8. Authority:**

1. The Chief or Asst Chief may suspend any member with or without cause deemed sufficient.
2. The Chief may implement additional administrative policies as necessary to uphold the department's standards with Board approval.

**9. Policy Review and Updates:**

This policy shall be reviewed annually or as needed to ensure alignment with Michigan Labor Laws, operational needs, and best practices.

			2025-2026		
	Calc Calculations thru 4/30/2025				
			2024-25	2024-25	2025-26
			AMENDED	ACTIVITY	DEPT REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	THRU 06/30/25	BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000 - NON-DEPARTMENTAL					
101-000-401	MOBILE HOME TAX	1,500	1,584	1,584	
101-000-403	PROPERTY TAXES	264,530	259,254	276,403	
101-000-420	DELINQUENT PERSONAL TAX	300		300	
101-000-441	DELINQUENT REAL TAX	500		500	
101-000-445	PENALTIES/INTEREST DELIQ TAXES		21	0	
101-000-477	BUILDING PERMIT FEES	35,000	27,412	32,000	
101-000-482	ZONING FEES	1,000		1,000	
101-000-483	ZONING COMP. PERMIT FEES	4,000	2,125	3,000	
101-000-499	DOG LICENSES	1,000	972	1,000	
101-000-573	CRYSTAL-PERCH SADD	20,000		19,400	
101-000-574	STATE SHARED REVENUES	300,000	339,924	350,000	
101-000-576	ELECTION EXPENSE REIMBURSEMENT	500		0	
101-000-618	ADMN FEES/TAXES	120,000	82,861	???	
101-000-643	CEMETERY LOT SALES	3,000	1,550	2,000	
101-000-644	CEMETERY FOUNDATION SALES	15,000	1,321	10,000	
101-000-645	GRAVE OPEN/CLOSE	10,000	5,000	7,000	
101-000-651	FEES FOR INFORMATION	500	118	200	
101-000-652	ASSESSORS FEE FOR INFORMATION	500	520	1,000	
101-000-656	PENAL FINES-	12,000	13,786	14,000	
101-000-665	INTEREST INCOME	40,000	19,927	???	
101-000-667	SCCR RENTALS	800	665	500	
101-000-668	GROUNDS/BLDG RENTALS	10,000	13,355	15,000	

101-000-669	JEROME COMM. BLDG. DONATIONS	1,000	765	1,000
101-000-671	BRIDGE RESTORATION/CINGULAR	16,000	4,838	16,000
101-000-674	CABLE TV FRANCHISE FEES	45,000	35,181	45,000
101-000-675	DONATIONS	1,000	(813)	1,000
101-000-678	DONATIONS LIBRARY BOOKS	1,200	1,327	1,200
101-000-687	REFUNDS		100	0
101-000-691	INSURANCE REIMBURSE		2,600	0
101-000-694	MISC REVENUES	4,000	1,932	3,000
101-000-699	TRANS FROM GEN FUND/FUND BALANCE	432,284		??
Totals for dept 000 - NON-DEPARTMENTAL		1,340,614	816,325	
TOTAL ESTIMATED REVENUES		1,340,614	816,325	
		2024-25	2024-25	2025-26

		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
EXPENSES				
Dept 103 - TOWNSHIP BOARD				
101-103-703	SALARIES	8,700	4,125	7,500
101-103-714	EMPLOYEE BENEFITS	1,700	879	1,000
101-103-836	MEMBERSHIPS AND DUES	5,000	4,855	5,000
101-103-860	MILEAGE OR EXPENSES	150		150
101-103-900	PRINT & PUBLISH/START UP COST	500	56	300
101-103-960	EDUCATION AND TRAINING	200		200
Totals for dept 103 - TOWNSHIP BOARD		16,250	9,915	14,150
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 175 - SUPERVISOR				
101-175-703	SALARIES SUPERVISOR	20,355	16,232	20,355
101-175-707	WAGES / RECORD RETENTIONS	5,400	3,966	3,000
101-175-708	TOWNSHIP COORDINATOR	9,000	7,000	9,500
101-175-711	COST OF LIVING		(200)	0
101-175-714	EMPLOYERS TAX PORTION	2,200	2,096	2,000
101-175-726	SUPPLIES	300	405	500
101-175-836	MEMBERSHIPS AND DUES	700	20	500
101-175-860	MILEAGE OR EXPENSES	600	453	600
101-175-960	EDUCATION AND TRAINING	2,000	2,173	2,500
Totals for dept 175 - SUPERVISOR		40,555	32,145	38,955
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 192 - ELECTIONS				
101-192-706	WAGES/SALARIES	15,000	7,667	2,000
101-192-707	WAGES	2,000	691	1,000

101-192-714	EMPLOYERS PAYROLL TAX	500	276	100
101-192-726	SUPPLIES	3,000	3,000	0
101-192-770	ELECTION SUPPLIES	5,000	1,682	0
101-192-775	MAINTENANCE SUPPLIES	500		0
101-192-860	MILEAGE OR EXPENSES	400	343	200
101-192-900	PRINT & PUBLISH/START UP COST	500		100
101-192-960	EDUCATION AND TRAINING	2,600	702	1,000
101-192-977	EQUIPMENT/RECORD RETENTION	5,000	3,275	1,000
Totals for dept 192 - ELECTIONS		34,500	17,636	5,400
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 209 - ASSESSOR				
101-209-720	CONTRACTED SERVICES	105,000	82,250	90,000
101-209-825	ASSESSMENT NOTICES PRINTING	2,000	2,000	2,000
101-209-977	EQUIPMENT/RECORD RETENTION	4,000	2,974	3,000
101-209-979	COMPUTER SUPPORT	600	520	500
Totals for dept 209 - ASSESSOR		111,600	87,744	95,500
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 211 - LEGAL AND ACCOUNTING				
101-211-802	LEGAL OPIN/COMP. ACCT/DOM HARM	8,000	7,945	9,500
101-211-803	ZONING	6,000		3,800
101-211-804	TAX TRIBUNAL DEFENSES	1,500		1,000
101-211-805	POLICE DEPT LEGAL	500		500
101-211-806	LAW SUIT DEFENSES	2,000		1,000
101-211-807	LEGAL DOCUMENT PREPARATION	300		300
101-211-810	AUDIT	18,000	18,882	20,000
101-211-971	CRYSTAL PERCH SADD	20,000	(271)	2,000

101-211-972	SURVEY/DEED EXPENSE	2,000		1,500
Totals for dept 211 - LEGAL AND ACCOUNTING		58,300	26,556	39,600
Dept 215 - CLERK		2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET
101-215-703	SALARIES-CLERK	35,000	27,479	38,000
101-215-707	WAGES-DEPUTY CLERK	18,000	12,922	20,000
101-215-708	WAGES-ASSIST. TO CLERK	8,000	11,406	300
101-215-711	COST OF LIVING	2,240	810	0
101-215-714	EMPLOYERS TAX PORTION	4,395	4,340	4,000
101-215-726	SUPPLIES	300	287	300
101-215-836	MEMBERSHIPS AND DUES	300		300
101-215-860	MLEAGE OR EXPENSES	1,000	208	200
101-215-900	PRINT & PUBLISH/START UP COST	200		200
101-215-960	EDUCATION AND TRAINING	1,300	753	1,000
101-215-977	EQUIPMENT/RECORD RETENTION	1,000	215	1,000
101-215-978	COMPUTER SOFTWARE	2,000	119	1,000
Totals for dept 215 - CLERK		73,735	58,539	66,300
Dept 247 - BOARD OF REVIEW		2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET
101-247-712	WAGES	1,000	578	1,000
101-247-714	EMPLOYERS TAX PORTION	70	13	70
101-247-860	MLEAGE OR EXPENSES	200	141	200
101-247-900	PRINT & PUBLISH/START UP COST	300		200
101-247-960	EDUCATION AND TRAINING	500	499	500
Totals for dept 247 - BOARD OF REVIEW		2,070	1,231	1,970





Dept 266 - MB OFFICES							
101-266-706	WAGES/SALARIES		BUDGET	THRU 06/30/25		BUDGET	
			2,500	715		1,500	
101-266-714	EMPLOYERS TAX PORTION		500	55		250	
101-266-775	MAINTENANCE SUPPLIES		5,000	2,077		3,500	
101-266-830	CONTRACTED LABOR		5,000	5,494		6,000	
101-266-853	TELEPHONE		7,000	6,176		8,000	
101-266-920	UTILITIES		20			1,200	
101-266-930	REPAIRS//BLDG. MAINT.		6,000	1,325		5,000	
101-266-931	EQUIP SERV CONT/GROUNDS MAINT		10,000	5,000		5,000	
101-266-936	Building FLAGS		500			200	
101-266-977	EQUIPMENT		500	212		500	
Totals for dept 266 - MB OFFICES			37,020	21,054		31,150	
			2024-25	2024-25		2025-26	
			AMENDED	ACTIVITY		DEPT REQUESTED	
Dept 267 - SCCR			BUDGET	THRU 06/30/25		BUDGET	
101-267-977	EQUIPMENT		500			500	
Totals for dept 267 - SCCR			500			500	
			2024-25	2024-25		2025-26	
			AMENDED	ACTIVITY		DEPT REQUESTED	
Dept 269 - JCB			BUDGET	THRU 06/30/25		BUDGET	
101-269-705	WAGES/SALARIES		3,000	2,769		3,000	
101-269-706	WAGES		1,600			1,600	
101-269-711	COST OF LIVING		250	62		0	
101-269-714	EMPLOYERS TAX PORTION		350	176		350	
101-269-726	SUPPLIES		300	194		300	
101-269-775	MAINTENANCE SUPPLIES		2,000	85		2,300	
101-269-776	CLEANING SUPPLIES		250			0	
101-269-830	CONTRACTED LABOR		2,500	2,122		4,000	
101-269-853	TELEPHONE/WIFI			29		960	

101-269-860	MILEAGE OR EXPENSES	250	143	200
101-269-920	UTILITIES	6,000	6,046	7,000
101-269-930	REPAIRS//BLDG. MAINT.	5,000	4,419	1,000
101-269-977	EQUIPMENT	1,000	972	500
Totals for dept 269 - JCB		20,900	17,017	21,210
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
<b>Dept 276 - CEMETERIES</b>				
101-276-703	SALARIES-SEXTON	5,000	4,056	3,000
101-276-705	SEXTON CEMETARY BURIALS	7,100	4,501	5,000
101-276-706	WAGES NEW SOFTWARE	0	0	6,000
101-276-711	COST OF LIVING	400	142	0
101-276-714	EMPLOYERS TAX PORTION	1,000	665	2,000
101-276-775	MAINTENANCE SUPPLIES	200		200
101-276-830	CONTRACTED LABOR/MOWING	12,000	10,686	12,000
101-276-930	REPAIRS//GROUNDS MAINT.	1,000	100	2,000
101-276-936	FLAGS	800	1,213	500
101-276-941	REPURCHASED CEMETERY PLOTS	1,000		500
Totals for dept 276 - CEMETERIES		48,500	21,363	
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
<b>Dept 380 - BUILDING DEPARTMENT</b>				
101-380-708	WAGES	4,500	4,101	5,000
101-380-711	COST OF LIVING	400	130	0
101-380-714	EMPLOYERS TAX PORTION	400	324	500
101-380-715	RETIREMENT	200		0
101-380-720	CONTRACTED SERVICES	23,000	17,425	24,000

Totals for dept 380 - BUILDING DEPARTMENT		28,500	21,980	29,500
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 523 - TOWNSHIP CLEANUP				
101-523-955	REMOVAL PROJECT	5,600		10,000
Totals for dept 523 - TOWNSHIP CLEANUP		5,600		10,000
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 653 - POSTAGE FEES				
101-653-726	OFFICE SUPPLIES	6,000	5,677	6,000
101-653-727	POSTAGE	8,000	9,494	6,000
Totals for dept 653 - POSTAGE FEES		14,000	15,171	12,000
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 720 - FIREWORKS ACTIVITIES				
101-720-774	FIREWORKS PROGRAM	15,000	15,000	17,000
Totals for dept 720 - FIREWORKS ACTIVITIES		15,000	15,000	17,000
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 738 - LIBRARY				
101-738-706	WAGES	19,000	17,928	21,000

101-738-707	WAGES	2,000	2,143	500
101-738-711	COST OF LIVING	1,500	771	0
101-738-714	EMPLOYERS TAX PORTION	1,700	1,609	2,000
101-738-715	RETIREMENT	9,000	4,500	0
101-738-726	SUPPLIES		21	0
101-738-728	BOOKS	2,300	1,415	2,000
101-738-729	MAGAZINES & NEWSPAPERS	500		500
101-738-930	REPAIRS//BLDG. MAINT.	1,700		0
101-738-977	EQUIPMENT	1,500	1,474	1,000
Totals for dept 738 - LIBRARY		39,200	29,861	27,000
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 771 - UTILITIES				
101-771-920	UTILITIES/STREET LIGHTING	25,000	16,452	7,200
Totals for dept 771 - UTILITIES		25,000	16,452	7,200
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
Dept 805 - PLANNING AND ZONING				
101-805-703	WAGES	19,000	12,910	10,000
101-805-706	COMMITTEE MEETINGS	3,000	690	4,000
101-805-711	COST OF LIVING	1,000	217	0
101-805-714	EMPLOYERS TAX PORTION	1,500	662	700
101-805-801	PROF SERV/LEGAL RET/SR. CITIZE	4,000	4,000	4,500
101-805-836	MEMBERSHIPS AND DUES	2,000	2,896	3,000
101-805-860	MILEAGE OR EXPENSES	200		200
101-805-900	PRINT & PUBLISH/START UP COST	1,000	1,261	1,500
101-805-960	EDUCATION AND TRAINING	100		100
Totals for dept 805 - PLANNING AND ZONING		31,800	22,636	24,000

		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
<b>Dept 851 - INSURANCE</b>				
101-851-910	INSURANCES	25,000	21,819	25,000
<b>Totals for dept 851 - INSURANCE</b>		25,000	21,819	25,000
<b>Dept 863 - 1099 MOWING CONTRACTS</b>				
101-863-830	CONTRACTED LABOR	1,400		0
<b>Totals for dept 863 - 1099 MOWING CONTRACTS</b>		1,400		0
<b>Dept 864 - WEBSITE</b>				
101-864-830	WEBSITE/IMPROVEMENTS	3,600	3,314	1,000
<b>Totals for dept 864 - WEBSITE</b>		3,600	3,314	1,000
<b>Dept 868 - 1099 SNOW REMOVAL CONTRACTS</b>				
101-868-830	CONTRACTED LABOR	3,000		0
<b>Totals for dept 868 - 1099 SNOW REMOVAL CONTRACTS</b>		3,000		0
<b>Dept 869 - MISC. EXPENSE (W/H TAX PEN.)</b>				
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET

101-869-717	WITHHOLDING TAX PENALTY	4,602	0
Totals for dept 869 - MISC. EXPENSE (W/H TAX PEN.)		4,602	0
		2024-25	2024-25
		AMENDED	ACTIVITY
		BUDGET	THRU 06/30/25
			DEPT REQUESTED BUDGET
Dept 999 - TAX TRANSFERS			
101-999-965	TRANSFERS TO OTHER FUNDS	606,534	543,000
Totals for dept 999 - TAX TRANSFERS		606,534	543,000
TOTAL APPROPRIATIONS		1,340,614	1,057,100
NET OF REVENUES/APPROPRIATIONS - FUND 101			(240,775)
BEGINNING FUND BALANCE		1,126,840	1,126,840
ENDING FUND BALANCE		1,126,840	886,065

Fund 204 - ROADS			2024-25	2024-25	2025-26
ESTIMATED REVENUES			AMENDED	ACTIVITY	DEPT REQUESTED
Dept 000 - NON-DEPARTMENTAL			BUDGET	THRU 06/30/25	BUDGET
204-000-403	PROPERTY TAXES		67,968	63,958	71,016
204-000-547	METRO ACT		1,800		
204-000-665	INTEREST INCOME		1,500	626	
204-000-694	MISC REVENUES		300		
204-000-699	TRANS FROM GEN FUND/FUND BALANCE		205,932	219,922	
Totals for dept 000 - NON-DEPARTMENTAL			277,500	284,506	
			2024-25	2024-25	2025-26

		AMENDED BUDGET	ACTIVITY THRU 06/30/25	DEPT REQUESTED BUDGET
APPROPRIATIONS				
Dept 451 - ROADS				
204-451-910	INSURANCES	15,500	16,188	71,016
204-451-928	LIMESTONE GRAVEL ROAD MAINT.	38,000	37,511	
204-451-933	DUST CONTROL	24,000	12,005	
204-451-934	ROAD IMPROVEMENTS	200,000	157,765	
Totals for dept 451 - ROADS		277,500	223,469	
TOTAL APPROPRIATIONS		277,500	223,469	
NET OF REVENUES/APPROPRIATIONS - FUND 204			61,037	
BEGINNING FUND BALANCE		25,280	25,280	86,317
ENDING FUND BALANCE		25,280	86,317	86,317



Fund 206 - FIRE SERVICES FUND		2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET
<b>REVENUE</b>				
206-000-403	PROPERTY TAXES	203,904	191,920	213,048
206-000-415	COUNTY AMBULANCE APPROP.-OPERA	292,253	216,853	
206-000-416	COUNTY AMBULANCE APPROP.-EQUIP	51,562	38,259	
206-000-417	BILLED SERVICES	350,000	202,791	
206-000-634	DONATIONS-FIREFIGHTERS		10	
206-000-651	FEES FOR INFORMATION	10		
206-000-658	REIMBURSE FOR FIRE SUPPLIES	1,000	1,327	
206-000-665	INTEREST INCOME	2,300	1,427	
206-000-694	MISC REVENUES	2,000	6,900	
206-000-699	TRANS FROM GEN FUND/FUND BALANCE	50,000	120,000	
Totals for dept 000 - NON-DEPARTMENTAL		953,029	779,487	

		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
EXPENSES		BUDGET	THRU 06/30/25	BUDGET
206-340-705	WAGES FIRE CHIEF	57,393	47,780	
206-340-707	WAGES QTR TRAINING	35,000	20,364	
206-340-708	WAGES EMTS AND PARAMEDICS	350,000	411,441	
206-340-709	WAGES ASSISTANT CHIEF	5,358	5,174	
206-340-710	HEALTH INSURANCE	130,341	96,357	
206-340-711	COST OF LIVING	25,000	16,764	
206-340-714	EMPLOYERS TAX PORTION	40,000	38,194	
206-340-715	RETIREMENT	24,000	11,897	
206-340-726	SUPPLIES	1,000	412	
206-340-727	POSTAGE	25		
206-340-728	BOOKS/TURN OUT GEAR	10,000		
206-340-732	UNIFORMS	5,000	1,572	
206-340-740	GASOLINE	30,000	15,321	
206-340-775	MAINTENANCE SUPPLIES	500	170	
206-340-808	FIRE DEPT LEGAL	500		
206-340-830	CONTRACTED LABOR	15,000	12,737	
206-340-836	MEMBERSHIPS AND DUES	5,200	177	
206-340-851	RADIO MAINTENANCE	500		
206-340-853	TELEPHONE	1,700	2,849	
206-340-860	MLEAGE OR EXPENSES	6,000		
206-340-900	PRINT & PUBLISH/START UP COST		250	
206-340-910	PROPERTY INSURANCES	15,000	14,441	
206-340-920	UTILITIES		603	
206-340-930	REPAIRS//BLDG. MAINT.	500	1,477	
206-340-939	VEHICLE MAINTENANCE	30,000	52,228	
206-340-940	EQUIPMENT MAINTENANCE	3,200	(3,721)	
206-340-956	CONTRACTED BILLING SERVICES	14,000	8,650	
206-340-957	AMBULANCE EQUIPMENT	51,562	51,271	
206-340-958	AMBULANCE MUTUAL AID	250	250	
206-340-960	EDUCATION AND TRAINING	5,000	3,427	

206-340-977	EQUIPMENT	80,000	79,488	
206-340-982	MEDICAL EQUIPMENT	11,000	12,605	
Totals for dept 340 - FIRE SERV OR TRANSFER TO/CI		953,029	902,178	
NET OF REVENUES/APPROPRIATIONS - FUND 206			(122,691)	
BEGINNING FUND BALANCE		396,918	396,918	274,227
ENDING FUND BALANCE		396,918	274,227	274,227

Fund 207 - POLICE SERVICES FUND		2024-25	2024-25	2025-26
ESTIMATED REVENUES		AMENDED	ACTIVITY	DEPT REQUESTED
Dept 000 - NON-DEPARTMENTAL		BUDGET	THRU 06/30/25	BUDGET
207-000-403	PROPERTY TAXES	135,936	127,939	142,032
207-000-650	PROCESSING SERVICE FEES	600	100	400
207-000-651	FEES FOR INFORMATION	500	667	900
207-000-657	OUIL	200		
207-000-660	ORDINANCE FINES	400	209	400
207-000-665	INTEREST INCOME	500	282	300
207-000-675	DONATIONS	2,500	110	1,000
207-000-694	MISC REVENUES	50	6	0
207-000-695	LIQUOR CONTROL	600		0
207-000-699	TRANS FROM GEN FUND/FUND BALANCE	313,740	200,000	145,032
Totals for dept 000 - NON-DEPARTMENTAL		455,026	329,313	
EXPENSES				
Dept 301 - POLICE FUND OR TRANSFER TO/CI		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
		BUDGET	THRU 06/30/25	BUDGET
207-301-705	WAGES/SALARIES POLICE CHIEF	58,700	46,813	62,400
207-301-706	WAGES/SALARIES OFFICERS	98,074	76,509	115,700
207-301-708	WAGES OVERTIME	5,000		
207-301-709	EMPLOYEE BENEFITS	6,000	51	
207-301-710	HEALTH INSURANCE	100,000	87,252	100,000
207-301-711	COST OF LIVING	11,340	4,471	0
207-301-714	EMPLOYERS TAX PORTION	6,000	7,838	8,000
207-301-715	RETIREMENT	10,000	2,000	12,000
207-301-726	SUPPLIES	500	500	1,000
207-301-727	POSTAGE	50	4	0
207-301-740	GASOLINE	22,000	18,551	20,000

207-301-775	MAINTENANCE SUPPLIES	700		0
207-301-805	POLICE DEPT LEGAL	1,000		1,000
207-301-830	CONTRACTED LABOR	1,500	3,127	1,000
207-301-836	MEMBERSHIPS AND DUES	1,500	982	6,500
207-301-851	RADIO MAINTENANCE/COMPUTER	7,100	1,399	3,000
207-301-853	TELEPHONE	3,300	2,816	3,800
207-301-860	MILEAGE OR EXPENSES	1,500		1,000
207-301-900	PRINT & PUBLISH/START UP COST	800	389	2,500
207-301-910	PROPERTY INSURANCES	23,300	16,326	23,300
207-301-930	REPAIRS	1,000	446	1,000
207-301-939	VEHICLE MAINTENANCE	37,560	30,489	20,000
207-301-959	EDUCATION & TNG ACT 302	500	682	700
207-301-960	EDUCATION AND TRAINING	14,600	11,805	5,000
207-301-961	CLOTHING ALLOWANCE	5,000	4,289	2,500
207-301-977	EQUIPMENT	38,002	18,462	25,000
Totals for dept 301 - POLICE FUND OR TRANSFER TO/CI		455,026	335,201	415,400
Fund 208 - PARKS AND RECREATION FUND				
		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
ESTIMATED REVENUES		BUDGET	THRU 06/30/25	BUDGET
208-000-403	PROPERTY TAXES	67,968	63,958	71,016
208-000-420	DELINQUENT PERSONAL TAX	100		0
208-000-441	DELINQUENT REAL TAX	100		0
208-000-665	INTEREST INCOME	3,000	2,434	3,000
208-000-668	BRIDGE PAVILLION/US-12 SALE	3,000	2,400	3,000
208-000-675	DONATIONS	800	1,540	1,000
208-000-683	DISC GOLF	500		0
208-000-684	BASEBALL FIELDS	500		0
208-000-685	CONCESSION STAND	2,000	221	2,000
208-000-686	BERM HOUSE	2,500	600	2,500
208-000-694	MISC REVENUES	2,000	360	1,000
208-000-699	TRANS FROM GEN FUND/FUND BALANCE	42,362		
Totals for dept 000 - NON-DEPARTMENTAL		124,830	71,513	83,516

		2024-25	2024-25	2025-26
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EXPENSES		AMENDED		ACTIVITY		DEPT REQUESTED	
		BUDGET	THRU 06/30/25	BUDGET		BUDGET	
208-751-705	WAGES PARK	3,240	653			6,000	
208-751-706	WAGES COMMITTEES	6,000	8,129			3,500	
208-751-711	COST OF LIVING	30	(127)			0	
208-751-714	EMPLOYERS TAX PORTION		10			1,000	
208-751-726	SUPPLIES	5,000	1,100			3,000	
208-751-727	POSTAGE	100				0	
208-751-740	GASOLINE	750				500	
208-751-775	MAINTENANCE SUPPLIES	3,000	1,641			3,000	
208-751-809	BANK SERVICE CHARGES	50				0	
208-751-814	MUSIC IN PARK CONTRACTS	3,000	2,125			3,000	
208-751-830	CONTRACTED LABOR	25,000	10,732			25,000	
208-751-836	MEMBERSHIPS AND DUES	500	175			500	
208-751-860	MILEAGE OR EXPENSES	500	101			500	
208-751-900	PRINT & PUBLISH/START UP COST	1,000				1,000	
208-751-901	HOLIDAY EVENT SUPPLIES	1,500	472			1,500	
208-751-902	BASEBALL FIELDL EQUP & SUPPLIES	1,000	152			1,000	
208-751-903	CONSESSION STAND EQUP & SUPPLIES	3,000	90			3,000	
208-751-904	BERM HOUSE EQUP & SUPPLIES	6,000	4,653			6,000	
208-751-905	SPORTS COMPLEX EQUP & SUPPLIES	500				500	
208-751-910	INSURANCES	12,160	15,175			18,000	
208-751-920	UTILITIES	10,000	4,349			8,000	
208-751-930	REPAIRS//BLDG. MAINT.	7,000	547			5,000	
208-751-931	EQUIP SERV CONT/GROUNDS MAINT	7,000	4,139			7,000	
208-751-945	EQUIPMENT MAINT./REPAIR	7,500	295			2,000	
208-751-946	BRIDGE MAINT./REPAIR	3,000	2,900			7,000	
208-751-947	DISC GOLF MAINT./REPAIR	1,000				1,000	
208-751-960	EDUCATION AND TRAINING	2,000				1,000	
208-751-976	IMPROVEMENTS	15,000	640			15,000	
Totals for dept 751 - PARKS & REC		124,830	57,951			123,000	
NET OF REVENUES/APPROPRIATIONS - FUND 208			13,562				
BEGINNING FUND BALANCE		155,661	155,661			169,223	

Fund 401 - CAPITAL IMPROVEMENT FUND		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
<b>ESTIMATED REVENUES</b>		BUDGET	THRU 06/30/25	BUDGET
Dept 000 - NON-DEPARTMENTAL				
401-000-403	PROPERTY TAXES	67,968	66,675	71,016
401-000-420	DELINQUENT PERSONAL TAX	20		
401-000-441	DELINQUENT REAL TAX	400		
401-000-665	INTEREST INCOME	4,000	1,619	
401-000-675	DONATIONS	100		
401-000-699	TRANS FROM GEN FUND/FUND BALANCE	8,500		
Totals for dept 000 - NON-DEPARTMENTAL		80,988	68,294	
<b>ESTIMATED EXPENSES</b>				
Dept 340 - FIRE SERV OR TRANSFER TO/CI				
401-340-930	REPAIRS//BLDG. MAINT.	55,488	6,575	
Totals for dept 340 - FIRE SERV OR TRANSFER TO/CI		55,488	6,575	
Dept 974 - LAND IMPROVEMENTS				
401-974-981	IMPROVEMENTS/WEBSITE	12,000	5,750	
Totals for dept 974 - LAND IMPROVEMENTS		12,000	5,750	
Dept 975 - BUILDING IMPROVEMENTS				
401-975-981	IMPROVEMENTS	8,500	8,432	
Totals for dept 975 - BUILDING IMPROVEMENTS		8,500	8,432	
Dept 999 - TAX TRANSFERS				
401-999-977	EQUIPMENT	5,000		
Totals for dept 999 - TAX TRANSFERS		5,000		
TOTAL APPROPRIATIONS		80,988	20,757	
NET OF REVENUES/APPROPRIATIONS - FUND 401			47,537	



BEGINNING FUND BALANCE	169,116	169,116	216,653
ENDING FUND BALANCE	169,116	216,653	216,653

## **SOMERSET TOWNSHIP POLICE DEPARTMENT**

### **2025-2026 BUDGET PROPOSAL**

#### **SUMMARY**

##### **STAFFING:(Wages)**

Upon reviewing the department's current wage scale, and the recent departure of Officer McKenna, primarily due to wages, I have conducted a wage study including all agencies within Hillsdale County and 9 agencies of similar size from outside of Hillsdale County. (See Attached Chart)

I found that the current average hourly rate for a road officer is \$27.80 per hour in county. The current average for the chief is \$40.32 per hour in county. The out of county agencies averaged for a road officer at \$27.03 per hour and for a chief at \$39.18 per hour. Currently the department is 24% behind for a road officer top wage and 30% behind in chief top wage. In conducting the study I compared agency personnel size, population of the jurisdiction, and square miles of the jurisdiction. Within Hillsdale County our agency has the second largest square mileage to cover at 35.36 miles with the Sheriff Department being the largest at 607 square miles. In regards to population, Somerset Twp has the third largest population base at 4,532. Only the Sheriff Department at 45,586 and Hillsdale City at 7,998 have a larger population base.

Comparing the out of county agencies, only Columbia Twp Police department has a larger square mileage to cover at 39.60 square miles. When comparing the populations, Saline was found with the highest at 9,000 followed by Spring Arbor at 8,800 then both Adrian Twp and Columbia Twp at 7,500.

With the current atmosphere with in the law enforcement community, which is short personnel across almost all agencies, the current state of the economy I am requesting to increase wages to \$25.00 per hour for Officer McCann, which would be a be an increase of 17.5% which would still be less than the current top wages with in the county agencies and out county agencies.

Even though I know the Board of Trustee's sets the salary for the department chiefs, I am requesting to increase the chief of police salary to \$30.00 per hour. This would be an increase of 10% and again less than the current chief wages of both in county and out of county agencies.

I am also requesting a change to the current handbook wage and position listing for the police department. I am requesting to remove the position of Assistant Chief as an agency our size is not in need of that position. I am requesting that the Sergeant position wages be listed at \$28.00 per hour and the Road Officer position be listed with a starting wage of \$21.00 per hour( to be competitive) to \$25.00 per hour. This scale is based on experience.

## **LINE ITEM SUMMARY**

<b>301-705:</b>	Board Approved ( Requesting Increase)
<b>301-706:</b>	Request wage Increase for Officer McCann \$25.00 per hour
<b>301-708:</b>	No Change
<b>301-709:</b>	Clerk Supplied Information
<b>301-710:</b>	Clerk Supplied Information
<b>301-711:</b>	Clerk Supplied Information
<b>301-714:</b>	Clerk Supplied Information
<b>301-517:</b>	Clerk Supplied Information
<b>301-717:</b>	Clerk Supplied Information
<b>301-726:</b>	Request Increase to \$1,000.00 due to ammunition purchase being moved To this line item from 301-977 as it is supply, not equipment
<b>301-727:</b>	No Change
<b>301-740:</b>	No Change
<b>301-775:</b>	No Change
<b>301-805:</b>	No Change
<b>301-830:</b>	No Change
<b>301-836:</b>	Request Increase to \$8,000.00 due to moving monies listed in 301-977 for Memberships, dues, licenses as they are not equipment.
<b>301-851:</b>	Request Decrease from \$7,100.00 to \$3,000.00.
<b>301-853:</b>	Request Increase from \$3,300.00 to \$3,800.00 due to estimated increase in Monthly billing.
<b>301-860:</b>	No Change.
<b>301-900:</b>	Request Increase from \$800.00 to \$2,500.00 due to purchase of Public Relations materials and department citation books.
<b>301-910:</b>	Clerk Supplied Information
<b>301-930:</b>	No Changes

**301-939:** Request Decrease from \$37,560.38 to \$20,000.00.

**301-943:** No Change

**301-959:** No Change

**301-960:** Request Decrease from \$14,600.00 to \$5,000.00.

**301-961:** Request Decrease from \$5,000.00 to 2,500.00.

**301-977:** Request Decrease from \$38,002.09 to \$25,000.00.

# WAGE STUDY GRAPH 2025

## IN COUNTY

AGENCY	PERSONNEL	POPULATION	SQ MILES	S/WAGE	T/WAGE	YRS TO TOP	CHIEF
HCSD	11	45,586	607.0	24.66	27.26	4 YR	38.97
HCPD	8	7998	6.13	25.61	30.08	3 YR	48.35
JPD	3	2800	2.8	22.50	27.00	3 YR	37.00
LPD	4	1384	2.8	21.74	28.26	9 YR	36.95
RPD	2	1085	1.01	N/A	26.40	N/A	26.40
STPD	3	4532	35.36	18.00	21.22	Percentage	27.81

Average in county wages: Top Road Officer ( 5 agencies) = \$27.80 hr

Chief ( 5 agencies) = \$37.53 hr

## OUT OF COUNTY

AGENCY	PERSONNEL	POPULATION	SQ MILES	S/WAGE	T/WAGE	YRS TO TOP	CHIEF
ADRIAN TWP	2 F 4 P 3 R	7500	34.0	28.00	29.50	3%-5%YR	31.48
BLISSFIELD	5	3500	3.0	29.62	32.03	3 YRS	39.09
CAMBRIDGE	DID	.NOT	REPSOND				
CLINTON	6	2300	2.0	28.25	31.58	4 YRS	43.14
COLUMBIA TWP	7	7500	39.60	25.08	27.69	5 YRS	36.06
HUDSON	2 F 3 P	2362	2.2	24.07	27.10	4 YRS	34.54
MORENIC	5 TOTAL	2270	2.27	25.72	29.03	1 YR	37.57
SALINE	10 TOTAL	9000	4.5	30.93	38.83	4 YRS	56.58
SPRING ARBOR	2 F 4 P	8800	36		27.50	3%-5%YR	39.50
SPRINGPORT	3	2100	6.0	25.00	28.00	3 YRS	34.62

Average out of county wages: Top Road Officer ( 9 agencies) =

\$27.03 hr

Chief ( 9 agencies) =

\$39.18 hr

**A. FULL TIME EMPLOYEES**

**1. Police Chief (Salary Position)**

Benefits: Paid Vacation, Health Insurance, Life Insurance and Disability Insurance

Pay raises granted by Township Board

**2 Sergeant (Hourly Rate Position)**

\$28.00

Benefits: Paid Vacation, Health Insurance, Life Insurance and Disability Insurance

Pay raises granted by Police Chief

**4. Police Officer (Hourly Rate Position)**

\$21.00 to \$25.00 (experience based)

Benefits: Paid Vacation, Health Insurance, Life Insurance and Disability Insurance

Pay raises granted by Police Chief

**SOMERSET TOWNSHIP POLICE DEPARTMENT      2025-2026 PROPOSED BUDGET**

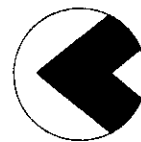
LINE ITEM	ITEM	BUDGET 2024-2025	BUDGET 2025-2026	INCREASES	DECREASES
207-301-705	Wages/Salaries(Chief)	58,700.00	62,400.00	3,700.00	
207-301-706	Wages/Salaries(Officers)	98,074.28	115,700.00	17,625.72	
207-301-708	Wages(Overtime)	5,000.00	NO CHANGE		
207-301-709	Employee Benefits	0.00			
207-301-710	Insurance	100,000.00			
207-301-711	Cost of Living	11,340.00			
207-301-714	Employers Tax Portion	6,000.00			
207-301-715	Retirement	10,000.00			
207-301-717	Withholding Tax Penalty	0.00			
207-301-726	Supplies	500.00	1,000.00	500.00	
207-301-727	Postage	50.00	NO CHANGE		
207-301-740	Gasoline	22,000.00	NO CHANGE		
207-301-775	Maintenance Supplies	700.00	NO CHANGE		
207-301-805	Police Department Legal	1,000.00	NO CHANGE		
207-301-830	Contracted Labor	1,500.00	NO CHANGE		
207-301-836	Memberships/Dues/Licenses/Records Retention	1,500.00	8,000.00	6,500.00	
207-301-851	Radio/Computer Maintenance	7,100.00	3,000.00		4,100.00
207-301-853	Telephone	3,300.00	3,800.00	500.00	
207-301-860	Mileage & Expenses	1,500.00	NO CHANGE		
207-301-900	Print/Publications/Public Relations	800.00	2,500.00	1,700.00	
207-301-910	Insurances	23,300.00			
207-301-930	Repairs/Bldg Maintenance	1,000.00	NO CHANGE		
207-301-939	Vehicle Maintenance	37,560.38	20,000.00		17,560.38
207-301-943	Equipment Grant	0.00	NO CHANGE		
207-301-959	Education & Training Act 302	500.00	NO CHANGE		
207-301-960	Education & Training	14,600.00	5,000.00		9,600.00
207-301-961	Clothing Allowance	5,000.00	2,500.00		2,500.00
207-301-977	Equipment	38,002.09	25,000.00		13,002.09
	Indicates Clerk Supplied Information				
	Indicates Budget Increase Request				
	Indicated Budget Decrease				
	Indicates Line Item Change				

**WILL NEED TO ADD LINE ITEM FOR STATE SUPPLIED C.P.E. FUNDS**

		2024-25	2024-25	2025-26
		AMENDED	ACTIVITY	DEPT REQUESTED
EXPENSES		BUDGET	THRU 06/30/25	BUDGET
Dept 301 - POLICE FUND OR TRANSFER TO/CI				
207-301-705	WAGES SALARIES POLICE CHIEF	58,700	46,813	62,400.00
207-301-706	WAGES/SALARIES OFFICERS	98,074	76,509	115,700.00
207-301-708	WAGES / OVERTIME	5,000		
207-301-709	EMPLOYEE BENEFITS	6,000	51	
207-301-710	HEALTH INSURANCE	100,000	87,252	
207-301-711	COST OF LIVING	11,340	4,471	
207-301-714	EMPLOYERS TAX PORTION	6,000	7,838	
207-301-715	RETIREMENT	10,000	2,000	
207-301-726	SUPPLIES	500	500	1,000.00
207-301-727	POSTAGE	50	4	
207-301-740	GASOLINE	22,000	18,551	
207-301-775	MAINTENANCE SUPPLIES	700		
207-301-805	POLICE DEPT LEGAL	1,000		
207-301-830	CONTRACTED LABOR	1,500	3,127	
207-301-836	MEMBERSHIPS AND DUES / LTR / REG REG	1,500	982	6,500.00
207-301-851	RADIO MAINTENANCE / COMPUTER	7,100	1,388	3,000.00
207-301-853	TELEPHONE	3,300	2,816	3,800.00
207-301-860	MILEAGE OR EXPENSES	1,500		
207-301-900	PRINT & PUBLISH/START UP COST / P.R.	800	389	2,500.00
207-301-910	PROPERTY INSURANCES	23,300	16,326	
207-301-930	REPAIRS	1,000	446	
207-301-939	VEHICLE MAINTENANCE	37,500	30,489	20,000.00
207-301-959	EDUCATION & TNG ACT 302	500	682	
207-301-960	EDUCATION AND TRAINING	14,800	11,805	5,000.00
207-301-961	CLOTHING ALLOWANCE	9,000	4,000	2,500.00
207-301-977	EQUIPMENT	38,000	18,282	25,000.00
Totals for dept 301 - POLICE FUND OR TRANSFER TO/CI		455,026	335,201	
NET OF REVENUES/APPROPRIATIONS - FUND 207			(5,888)	



2903 W Michigan Ave  
Jackson, MI 49202  
<https://computer-ties.com>  
+1 517-788-6393



Somerset Township  
12715 East Chicago Road  
Somerset Center, MI, United States 49282

Estimate # 101344  
Estimate Date 05-01-25  
Total **\$63.00**

Item	Description	Unit Cost	Quantity	Line Total
Duo	Duo : Multi-factor authentication service that enhances your security by requiring additional verification steps for user access to your applications.	\$3.00	21.0	\$63.00

## THIS IS AN ESTIMATE

Subtotal **\$63.00**  
Tax \$0.00  
Estimate Total **\$63.00**

This would be a monthly bill.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



May 2, 2025

Tim Shaw  
Township Supervisor  
Somerset Township, Michigan  
12715 East Chicago Road  
Somerset Center, Michigan 49282

**RE: Somerset Township Leaking Underground Storage Tank (Site) – Groundwater Sampling and Closure Work Plan**

Dear Mr. Shaw,

Fleis & VandenBrink (F&V) appreciates the opportunity to submit this Scope of Services and Budget for conducting the above-mentioned work.

**STATEMENT OF UNDERSTANDING**

Currently, the State of Michigan Environment, Great Lakes, and Energy (EGLE) has the status of Somerset Township's leaking underground storage tank (LUST) Site as open, which has prompted correspondence from EGLE Project Manager Ryan Carpenter inquiring into the status of the closure.

Michigan's PA 451, Part 213 requires certain actions including completion of corrective actions and a Closure Report with supporting documents to address environmental risks at the Site and adjoining properties.

As we discussed in our meeting on Thursday, May 1, 2025, we are revising our original scope of work from 2022 to look at specific wells on and off the Site. Our goal is to evaluate if current groundwater concentrations of petroleum are below risk-based screening levels; thus, potentially eliminating the need for land use restrictions as part of a Closure Report to EGLE. Once results are reviewed with you and the Township, we will prepare a Closure Work Plan proposal which will outline steps to Site Closure.

**SCOPE OF SERVICES**

F&V proposes the following services to collect information which will assist with the preparation of a Closure Work Plan.

1. Locate and collect up to 10 groundwater samples from existing monitoring well network on and off the subject property using current EGLE sampling procedures.
2. Sample preservation will be used to prevent or retard the degradation or modification of chemical compounds during transit and storage prior to laboratory extraction and analysis. Chain-of-custody procedures are intended to document sample possession from collection to disposal in accordance with federal guidelines. A chain-of-custody record will be used to document and track possession of the samples.

Samples will be held on ice in an insulated cooler during the collection process. The samples will be submitted to certified laboratory for analysis for EGLE's Unleaded Gasoline Parameters per EPA

4798 Campus Dr  
Kalamazoo, MI 49008  
P: 616.977.1000  
F: 616.977.1005  
[www.fveng.com](http://www.fveng.com)

Method 8260B. The laboratory report will be available approximately 14 days after submitting the samples.

3. F&V will review the laboratory report with you prior to discussing closure activities with the EGLE State Project Manager.
4. Based on discussion with EGLE, F&V will provide a Closure Work Plan proposal for your review and consideration.

#### **SCHEDULE**

We will initiate work upon your authorization to proceed.

#### **BUDGET**

F&V proposes completing the professional services on a lump sum basis for \$4,500.

During the completion of work of this nature, unknown conditions may occasionally arise that require additional effort over and above the defined scope of services. F&V will notify you if a change in the scope of services is required.

Enclosed please find a Professional Services Agreement (PSA) to authorize the work. If you concur with the Scope of Services and budget, you may authorize us to begin work by signing the PSA and returning it to me. This proposal is valid for 90 days. F&V's Scope of Work and/or Budget may be adjusted to address changes to our Professional Services Agreement.

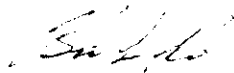
Once again, thank you for this opportunity, and we look forward to working with you. If you need any other information regarding this proposal or any F&V services, please contact me at please contact me at 616.262.6908 or [ewalters@fveng.com](mailto:ewalters@fveng.com).

Sincerely,

FLEIS & VANDENBRINK



Eric Walters, CPG  
Sr. Project Manager, Associate



Brian L. Rice, P.E.  
Manager, Environmental Services Group

## **PROFESSIONAL SERVICES AGREEMENT**

### **FLEIS & VANDENBRINK ENGINEERING, INC.**

4798 Campus Drive, Kalamazoo, MI 49008  
P: 616.977.1000 F: 616.977.1005

This Professional Services Agreement ("PSA") is entered into between Fleis & VandenBrink Engineering, Inc. ("Engineer") and Somerset Township, whose address is 12715 East Chicago Road, Somerset Center, MI, ("Owner") where Engineer agrees to provide services for Owner and Owner agrees to pay Engineer, all in accordance with the terms of this PSA.

**DESCRIPTION OF PROJECT AND SCOPE OF SERVICES:** The description of the Project ("Project") and the scope of services ("Services") provided under this PSA is as follows: Leaking Underground Storage Tank (Site) Groundwater Sampling and Closure Workplan Proposal Services.

**AGREEMENT DOCUMENTS:** All obligations covered under this PSA are governed by the Agreement Documents, which specifically include this PSA and all of the following documents, which are all incorporated herein by reference:  
Engineer's proposal letter dated May 1, 2025.

#### **COMPENSATION OF ENGINEER:**

This contract is a Lump Sum Fee contract in the amount of \$4,500, billed monthly based on the percentage of Work completed.

Authorized additional services will be provided on an hourly basis plus 1.10 times reimbursable expenses unless otherwise negotiated.

Owner shall Pay Engineer for all Services and reimbursable expenses on a monthly basis or as otherwise stated herein which shall be due and payable within fifteen (15) calendar days of presentation of the invoice. Invoices shall be past due fifteen (15) calendar days after presentation and shall then incur interest at the rate of 8% per annum, or the highest rate permitted by law, whichever is lower. Reimbursable expenses include the cost of subconsultants.

**PAYMENT.** If Owner fails to make any payment when due, Engineer may suspend performance of Services hereunder until all past due amounts and accrued interest are paid. Engineer shall have no liability of any type as a result of suspension of services caused by Owner's failure to pay. The suspension of Services shall not limit any other remedy available to Engineer.

If Owner objects to any portion of an invoice, Owner shall notify Engineer in writing within seven (7) calendar days of presentation. Owner shall identify the disputed charges and shall pay when due that portion of the invoice not in dispute. If the disputed amount of the invoice is resolved in Engineer's favor and not paid by the invoice due date, interest as stated in the agreement shall be paid by Owner on the disputed amount from the original due date.

The Owner's Payment of Engineer's invoices shall not be subject to any right of setoff, and payment shall be due regardless of suspension or termination of this Agreement by either party. If any payment obligation is not paid when due, Owner agrees to pay all costs of the collection, including actual attorney's fees through all levels of appeal, whether or not a legal proceeding for collection is commenced as part of the collection process.

**OWNER REPRESENTATIVE.** The Owner's representative for this Project shall be the **Township Supervisor** who shall have complete actual authority on behalf of the Owner and its governing body to make all decisions in connection with the PSA.

**OWNER RESPONSIBILITIES.** The Owner shall timely furnish, at the Owner's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Engineer shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Owner and/or the Owner's Engineers and contractors.

**CHANGES.** For all services that were completed due to changes to the Description of the Project and/or the Scope of Services, Engineer shall be paid by Owner on an hourly basis at Engineer's customary hourly rates, plus 1.10 times reimbursable expenses, unless otherwise negotiated. If the construction period extends beyond the contracted period in the Scope of Services or the contracted completion date, all services of Engineer thereafter shall continue to be performed and shall be paid by Owner on an hourly basis plus 1.10 times reimbursable expenses. Owner understands and accepts that field techniques and analytical capabilities are evolving and that the standards and regulations are subject to rapid change such that currently acceptable investigative approaches and techniques may become superseded after the time of the signing of this PSA. Such changes will constitute changed conditions requiring adjustment in the Services and Engineer's Compensation.

**DELAYS.** Engineer shall not be responsible to Owner for any delay of any type or kind unless caused in whole by Engineer.

**CONSULTANTS.** Engineer may engage Consultants and subcontractors to perform, in its sole discretion, all or any portion of the Services.

**COST ESTIMATES.** Engineer has no control over the costs of labor and material for construction or over competitive bidding and market conditions. All cost estimates provided by Engineer are based on Engineer's experience and are considered opinions of probable cost. Engineer does not warrant the accuracy of any cost estimate. If project costs exceed the Owner's expectations and the Owner decides to re-design or re-bid any or all portions of the Work, all re-design, re-bid or other services provided by Engineer shall be paid by Owner on an hourly basis at Engineer's customary hourly rates, plus 1.10 times reimbursable expenses.

**INDEMNITY.** Owner indemnifies, defends and holds harmless Engineer and its agents, consultants and employees, from and against any claim, injury, damage, cost, expense or liability, regardless of the legal theory, including actual attorneys' fees, whether arising before, during or after completion of Services performed under the PSA, caused by, arising out of, resulting from or occurring in connection with the performance of the Services or any activity associated with the Services, whether or not caused in part by the active or passive negligence or other fault of Engineer excepting only injury to person or damage to property caused by the sole negligence of Engineer. In the case of claims against Engineer or any of its consultants, agents or employees by anyone for whose acts Owner may be liable, this indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable under workers' compensation acts and/or disability benefit acts. This indemnity includes, but is not limited to, any claims resulting from interpretation of or changes to the documents prepared as a result of this PSA. This indemnity survives termination of this PSA.

In addition to the indemnity provided herein by Owner, Owner shall indemnify and hold harmless Engineer and its officers, directors, partners, agents, employees and consultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of Engineer, architects, attorneys and other professionals, and all court, arbitration, or other dispute resolution costs) caused by, arising out of, relating to or resulting from any and all environmental contamination on the Project.

Engineer, to the extent covered by insurance, indemnifies, defends and holds harmless Owner and its agents and employees, from and against any claim, injury, damage, cost, expense or liability, arising out of or relating to the Services provided by Engineer for the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property other than the work itself, but only to the extent caused solely by any negligent act or omission of Engineer or Engineer's officers, directors, partners, employees or consultants.

To the fullest extent permitted by law, a party's total liability to the other party under the terms and conditions of this PSA including any indemnity, as well as to anyone claiming by, through or under the other party, for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party, and any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of all of the responsible parties.

**PERFORMANCE STANDARDS.** The Engineer shall perform its services consistent with the professional skill and care ordinarily provided by other engineers performing similar services in the same or similar locality under the same or similar circumstances. The Engineer shall perform its services as expeditiously as is consistent with such skill and care and the orderly progress of the Project.

**MUNICIPAL ADVISOR.** Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.

**LIMITATION OF LIABILITY.** Engineer shall not be liable for any claim, damage, cost, expense or other liability not caused by negligent acts, errors or omissions of Engineer. The total liability of Engineer under any legal theory whatsoever, in the aggregate, as well as any claimed liability of Engineer's officers, directors, employees, or agents or consultants, for any claims arising out of the PSA, shall not exceed the fees actually paid by the Owner for the particular Service which forms the basis of the claimed liability.

Engineer makes no warranties, express or implied, with respect to the Services under the PSA, and disclaims any liability for implied warranties of any type or kind, including but not limited to implied warranties of fitness or merchantability, and disclaims any liability for special or consequential damages of any type or kind. Within these limitations, Engineer shall not be liable in any way for errors, omissions or negligence unless caused by the sole and exclusive negligence of Engineer. For all PSAs which involve multiple projects or general consultations, or various services for various projects over a period of time, liability shall not exceed the fee actually paid by the Owner for the particular Services on the specific Project or consultation or assignment which forms the basis of the claimed liability and any statute of limitations shall commence upon the completion of the task giving rise to the claim, not the last unrelated service provided under the PSA for general consultation services. To the extent that Engineer may be found liable under the terms of this paragraph, and only to such extent, Engineer's liability shall not exceed the percentage share of Engineer's responsibility.

**INSURANCE.** Upon Owner's request, Engineer will furnish Owner with a written statement of insurance coverage. No oral representations regarding insurance shall be binding.

**SITE ACCESS.** Owner shall be solely responsible for obtaining all site access, easements, and permission from third party property owners for Engineer to access the site to perform the Services herein. Owner is solely responsible for any claims arising from the disturbance of surface or subsurface soil or water conditions caused by the performance of Engineer's Services, excepting damages caused by the sole negligence of Engineer. Engineer will take reasonable precautions to avoid damage to underground structures and utilities. Owner indemnifies Engineer from any damage caused by or to underground structures and utilities not called to Engineer's attention, all in accordance with the indemnity provisions herein. Owner shall provide Engineer with a list of all known hazardous substances on site and a list of protective measures in case of exposure, all in compliance with the current Federal, State and Local Right to Know laws and Federal Hazard Communication Standards.

**SHOP DRAWINGS AND SUBMITTALS.** If shop drawing or submittal review is part of the Services Engineer provides, Engineer will review the shop drawings and submittals only for conformance with the design concept of the project and compliance with the Contract Documents. Unless specifically indicated in writing, this PSA does not include the preparation of record drawings.

**CONSTRUCTION PHASE SERVICES.** Unless specifically included in the Scope of Services, there are no construction phase services as part of this PSA. It is agreed that the Engineer's services under this Agreement do not include project observation, review of the Contractor's performance or any other construction phase services. The Owner assumes all responsibility for all construction phase services including, but not limited to:

Submittal review and approval; Contract document interpretation; Site observations; Change order review and approval; Review and approval of contractor payment applications; Certificates of substantial and final completion; Preparation and disposition of punch lists; Responding to contractor requests for information; Administration of any operational and maintenance and training including collection operational and training manuals.

The Owner waives any claims against the Engineer that may be in any way connected with the Owner's decision not to retain the Engineer to performance construction phase services. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and consultants (collectively, Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions.

The Owner, the Owner's contractors or subcontractors, or anyone for whom the Owner is legally liable shall assume full responsibility for the results of any changes made to the Contract Documents during construction. The Owner agrees to waive any claims against the Engineer and to release the Engineer from any liability arising directly or indirectly from such changes.

**REJECTION OF WORK.** In the event that the Scope of Services includes construction phase services in the form of site observation, then Engineer shall have the authority to reject any work which is not, in the judgment of the Engineer, in conformance with the Contract Documents, Plans and Specifications. Neither this authority nor Engineer's good faith judgment to reject or not reject any work shall subject Engineer to any liability or cause of action to any contractor, subcontractor, supplier, or Owner on the Project.

**SPREAD OF CONTAMINATION.** Owner understands and agrees that Engineer shall not be responsible for any claims or damages which may arise as a result of or from the spread of contamination caused by drilling, sampling or any other activity unless such spread or contamination is substantially caused by the negligence of Engineer. To the extent that Engineer may be found liable under the terms of this Paragraph, and only to such extent, Engineer's liability shall not exceed the percentage share of Engineer's responsibility.

**FAILURE TO ENCOUNTER HAZARDOUS MATERIALS.** Owner understands that the failure to discover hazardous materials does not guarantee that; (1) hazardous materials do not exist at the project site, and/or (2) that a non-contaminated site may later become contaminated. Although Engineer will use reasonable care and a level of skill ordinarily exercised by members of the profession currently practicing in the city, municipality or political subdivision where the Project is located under similar conditions, Owner agrees that Engineer shall not be responsible for the failure to detect the presence of hazardous materials through techniques and practices commonly used for those purposes.

**PERMITS AND APPROVALS.** Unless otherwise specifically stated in the Scope of Services, obtaining permits and approvals for the Project is the responsibility of the Owner. For an additional fee, Engineer may assist the Owner provided the assistance shall consist of completing and submitting forms as to the results of certain work included in the Scope of Services and the assistance does not include special studies, special research, attendance at meetings with public authorities, special testing or special documentation not normally required for similar projects. If Engineer participates in any way with any permitting process, Engineer provides no guaranty or warranty that any permits or approvals will be provided. Owner shall pay Engineer for all fees and reimbursable expenses under this PSA regardless of the outcome of approval or denial of permits or other approvals.

**ADA AND CODE COMPLIANCE.** The Americans with Disabilities Act ("ADA") provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Owner acknowledges that the requirements of the ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, the Engineer will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they may apply to the Project. The Engineer does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances and regulations as they may apply to the Project. Owner shall pay Engineer its customary hourly fees plus 1.10 times reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to any existing laws, codes or regulations after the date that this PSA is last signed by the parties.

**WAIVER.** No delay on the part of any party hereto in the exercise of any right or remedy shall operate as a waiver of such right or remedy and a waiver on any one (1) occasion shall not be construed as a bar to or a waiver of any subsequent breach of the same or any other provision of the agreement on a future occasion. No waiver by Engineer of any breach by Owner of a provision of this PSA shall be deemed a waiver of any other provision hereof or of any subsequent breach by Owner of such provision.

**ENFORCEABILITY.** This agreement shall be binding upon the parties hereto and their respective successors and assigns.

**SEVERABILITY.** In the event that any one (1) or more provisions contained in the agreement shall be declared invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of the agreement shall not be affected or impaired.

**OWNERSHIP OF INSTRUMENTS OF SERVICE.** Engineer's documents prepared pursuant to this PSA, including those in electronic format, are instruments of service. All reports, plans, specifications, computer files, field data, notes and other documents prepared by Engineer as instruments of service shall remain the property of Engineer. Engineer shall retain all common law, statutory and other reserved rights, including the copyright thereto and all other intellectual property rights. Owner shall not use or permit the use of said documents on any other project. Owner fully indemnifies Engineer against any and all claims for unauthorized use.

**TERMINATION:** This PSA may be terminated by either party upon seven (7) calendar days' written notice. Upon termination, Engineer shall be paid by Owner for all Services performed up to the notice of termination, as well as all costs necessary to demobilize from the site.

**DISPUTE RESOLUTION:** In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Owner and the Engineer agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute through mediation using a mediator agreed upon between both parties. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then the parties may (1) mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction. The venue for a court resolution will be Kent County, Michigan.

**NO THIRD PARTY BENEFICIARIES.** There are no third party beneficiaries to this PSA and the Services provided herein are exclusively for the direct benefit of the Owner indicated above. Owner shall ensure that all other agreements relating to this project reflect that there are no third party beneficiaries to this PSA.

**ASSIGNMENT.** This is a professional services contract and is non-assignable without the express written consent of Engineer. Engineer has sole ownership of any tax related benefit as a result of work performed under this contract, including all qualified research expenses.

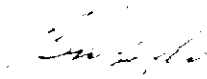
**MISCELLANEOUS.** No additional or contrary terms, whether contained in an order, acknowledgment, or other document from Owner, shall be binding upon Engineer unless agreed to in writing signed by an authorized representative of Engineer, and Engineer expressly rejects all such additional or contrary terms as may be contained in Owner's documents. The terms in this PSA will have precedence over any other terms expressed by the Owner's authorization process such as a purchase order. Engineer's performance is conditioned on Owner's unmodified consent exclusively to this PSA. Engineer shall have the right to correct any errors, whether clerical or mathematical, which are contained in this PSA. Unless otherwise specifically indicated in writing or otherwise required by law and paid for by Owner, there are no Performance or Payment bonds required on this Project. This PSA shall be binding upon and shall inure to the benefit of the parties hereto and their successors and permitted assigns. This PSA shall be governed by the laws of the State of Michigan. This contract sets forth the entire agreement between Engineer and Owner. This is a fully integrated contract.

**ELECTRONIC/FACSIMILE SIGNATURES.** The signatures on this PSA shall be deemed to be original signatures when transmitted electronically or by facsimile machine or by any other medium. No party shall be required to produce a PSA with an original signature in order to enforce any provision of this PSA.

**IN WITNESS WHEREOF,** the parties hereto have made and entered into this PSA. To be valid, this PSA must be signed by an authorized representative of Fleis & VandenBrink Engineering, Inc.

OWNER  
SOMERSET TOWNSHIP


ENGINEER  
FLEIS & VANDENBRINK ENGINEERING, INC



By: \_\_\_\_\_  
\_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Brian Rice, PE  
Title: Environmental Services Group Manager

By: \_\_\_\_\_  
\_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By:  \_\_\_\_\_  
Eric Walters, CPG  
Title: Sr. Project Manager/Associate  
Date: 5.2.2025

# FRONTIER PUBLIC SCHEDULING

## QUOTE

DATE

QUOTE NO.

5-12-25

742

NAME ADDRESS

Alameda Park

ITEM

DESCRIPTION

QTY

TOTAL

Repair Bridges 111 45

Evaluated by Walk Through

\$6,700.00

50% Down

50% upon Completion

Thank-You,  
Melinda

cauty of yard art.

Total \$6,700.00