

(Article 17 n-21 + 8)

**TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN – PLANNING COMMISSION MINUTES
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CALL TO ORDER – The regular meeting of the Township of Somerset Planning Commission was called to order by Chairperson Namrata Carolan, on Tuesday, July 12, 2022 at 7:00 PM in the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, Michigan. The Pledge of Allegiance was said. In attendance there was one member of the public. (Maxine Blucher). In Attendance there was Zoning Administrator Don Figiel and Zoning Board of Appeal member Dan York.

ROLL CALL OF PLANNING COMMISSION MEMBERS – Chairperson – Namrata Carolan – (Present) Vice Chair- Lynn Hartzler- (Present) Secretary – John Berro (Present) Board Representative – David Pumphrey – (Absent) Member – Ray York – (Present)

APPROVAL OF MINUTES – Lynn Hartzler motioned to approve the Planning Commission Minutes of May 10, 2022. Second by Ray York Ayes: 4 Nays: 0 Minutes approved. (Absent-1)

APPROVAL OF AGENDA – Ray York moved to approve the agenda as presented. Second by Lynn Hartzler: Ayes:4 Nays: 0 motion approved. (Absent-1)

CONFLICTS OF INTEREST – No Member noted a conflict of interest for the topics to be considered by the Planning Commission at this meeting.

CORRESPONDENCE RECEIVED: - Correspondence was noted as received by constituent Mary Meints and Dan York for suggestions in regards to the Current Zoning Ordinance.

COMMENTS FROM BOARD REPRESENTATIVE, ZONING ADMINISTRATOR, ZONING BOARD OF APPEALS

A. No comments from Board Representative. (Absent) On behalf of Mr. Pumphrey, Supervisor Shaw notified earlier via telephone call to Chairperson Namrata Carolan stating that due to work schedule, Mr. Pumphrey will not be attending the Planning Commission meetings. Supervisor Shaw stated that he could fill in the Planning Commission board Liaison seat as a supervisor. Chairperson Namrata Carolan mentioned that the decision of the position of liaison should be made at the Board of Trustees meeting dated July 21, 2022 by the Trustees voting together on the next steps of placing the Board liaison to the Planning Commission and that they should consider issues of conflict of interests as well.

B. Zoning Administrator Don Figiel shared procedures to adopt or amend a master plan.

C. Zoning Board of Appeals member Dan York-No comments

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PUBLIC COMMENTS –

No public came forward

UNFINISHED BUSINESS –

A. Ray York motioned to approve the proposed Somerset Zoning Ordinance with the revisions as presented in the July 12, 2022 draft. Second by Lynn Hartzler: Ayes: 4 Nays: 0 motion approved. (Absent-)

B. Ray York motioned to set August 9, 2022 as the public hearing scheduled for the Planned Unit Development (PUD) to be placed back to the Ordinance, the Master plan Section 2.6 chart amendment and the updated zoning ordinance. Second by John Berro: Ayes:4 Nays: 0 motion approved. (Absent-1)

NEW BUSINESS –

None

ANY OTHER BUSINESS/ON-GOING BUSINESS – No additional or ongoing business was brought forward.

ITEMS TO BE FINALIZED –

Chairperson Namrata Carolan once again emphasized the intention by the Planning Commission to have multiple reach out to the public in addition to the required public hearing on August 9, 2022 for the Planned Unit Development (PUD) to be placed back to the Ordinance and the Master plan Section 2.6 chart amendment. Lynn Hartzler indicated additional printouts of 15 hard copies of the updated zoning ordinance for the general public will be made for August 9, 2022 by him.

PUBLIC COMMENTS – No Public came forward.

Chairperson Namrata Carolan requested other Zoning Ordinance comments and some questions asked were answered to the satisfaction of those asked. Chairperson Carolan thanked Ray York for assisting with reviewing current zoning ordinance and putting effort into detailed work within the Planning Commission.

She thanked the public for taking time to attend the meeting.

Meeting was adjourned at 7:22 PM Motion by Lynn Hartzler and Second Ray York Ayes:4 Nays: 0 motion approved. (Absent-1)

Respectfully submitted by Namrata Carolan