

**TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN – PLANNING COMMISSION MINUTES  
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**CALL TO ORDER** – The regular meeting of the Township of Somerset Planning Commission was called to order by Chairperson Namrata Carolan, on Tuesday, September 13, 2022 at 7:00 PM in the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, Michigan. The Pledge of Allegiance was said. In attendance there were two members of the public. (Maxine Blucher and Mary Meints. In Attendance there was Zoning Administrator Don Figiel and Zoning Board of Appeal member Dan York.

**ROLL CALL OF PLANNING COMMISSION MEMBERS** – Chairperson – Namrata Carolan – (Present) Vice Chair- Lynn Hartzler- (Present) Secretary – John Berro (Present) Board Representative – Steve Meckley – (Present) Member – Ray York – (Present)

**APPROVAL OF MINUTES** – Lynn Hartzler motioned to approve the Planning Commission Minutes of July 12, 2022. Second by Ray York Ayes: 5 Nays: 0 Minutes approved.

**APPROVAL OF AGENDA** – Ray York moved to approve the agenda as presented. Second by Lynn Hartzler: Ayes:5 Nays: 0 motion approved.

**CONFLICTS OF INTEREST** – No Member noted a conflict of interest for the topics to be considered by the Planning Commission at this meeting.

**CORRESPONDENCE RECEIVED:** - No Correspondence was noted as received.

**COMMENTS FROM BOARD REPRESENTATIVE, ZONING ADMINISTRATOR, ZONING BOARD OF APPEALS**

A. Comments from Board Representative (Steve Meckley) were made stating the importance of the Planning Commission's tasks.

B. Zoning Administrator Don Figiel stated September 27,2022 is scheduled for Public Hearing on the Conditional Use Permit. Public Hearing will be held at the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, Michigan at 7:00pm

C. Zoning Board of Appeals member Dan York-No comments

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**PUBLIC COMMENTS –**

No public came forward

**UNFINISHED BUSINESS –**

Planning Commission reviewed each proposed revision in the September 6, 2022 draft update sent to the Planning Commission Members. The September 6, 2022 draft update included the input from the August 9, 2022 review and public communications. Comments from all in attendance were accepted in this review.

A. Ray York motioned to have Planned Unit Development (PUD) added as ordinance 3.12 and presented to the open hearing contingent to the Board of Trustees approval. Second by Lynn Hartzler: Ayes: 5 Nays: 0 motion approved.

B. Ray York motioned to accept the ordinance that we reviewed Dated September 13, 2022 at the Planning Commission Meeting. Second by John Berro: Ayes:5 Nays: 0 motion approved.

**NEW BUSINESS –**

None

**ANY OTHER BUSINESS/ON-GOING BUSINESS –** No additional or ongoing business was brought forward.

**ITEMS TO BE FINALIZED –**

A. Steve Meckley motioned to have the Public Hearing for the adoption of the Zoning Ordinance on November 2, 2022, 7:00pm at the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, Michigan. Second by Ray York: Ayes: 5 Nays: 0 motion approved.

B. Steve Meckley motioned to correct the Planning Commission Regular meeting from November 8, 2022 to November 2, 2022 due to the conflict of the election day scheduled. Second by John Berro: Ayes:5 Nays: 0 motion approved

Chairperson Namrata Carolan emphasized the intention by the Planning Commission to have multiple outreach to the public in addition to the required public hearing on November 2, 2022 for the adoption of the Zoning Ordinance.

**PUBLIC COMMENTS –** Mary Meints contributed to the additions and suggestions to the ordinance review.

Chairperson Namrata Carolan requested other Zoning Ordinance comments and some questions asked were answered to the satisfaction of those asked. Chairperson Carolan once again thanked Ray York for assisting with reviewing current zoning ordinance and putting effort into detailed work within the Planning Commission. She thanked the public for taking time to attend the meeting.

Meeting was adjourned at 9:37 PM Motion by Lynn Hartzler and Second Ray York Ayes: 5 Nays: 0 motion approved.

Respectfully submitted by Namrata Carolan